

ANNOTATED AGENDA

TRANSPORTATION TECHNICAL COMMITTEE

Date: Friday, June 10, 2011
Time: 8:30 a.m.

POLICY ADVISORY COMMITTEE

Date: Friday, June 10, 2011
Time: 10:00 a.m.

Place:

COG Sequoia Conference Room
2035 Tulare St., Suite 201, Fresno, CA

Video Conferencing Available – please contact Kai Han at 559-233-4148 Ext. 206

Dial in number for teleconferencing:

Toll Free Number: 877-455-8688

Participant Code: 278933

Americans with Disabilities Act (ADA) Accommodations

The Fresno COG offices and restrooms are ADA accessible. Representatives or individuals with disabilities should contact Fresno COG at (559) 233-4148, at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG is unable to accommodate an auxiliary aid or translation request for a public hearing, after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

Transportation Technical Committee

The Transportation Technical Committee (TTC) will consider Items I – V prior to the Policy Advisory Committee (PAC) Meeting. This portion of the meeting is scheduled to begin at 8:30 a.m.

I. TRANSPORTATION CONSENT ITEMS

All items on the consent agenda are considered to be routine and non-controversial by COG staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

A. TTC/PAC Executive Minutes of May 13, 2011

B. FY 2011-12 Transportation Funding (TDA) Claims [FAWCETT]

1. Fresno County Rural Transit Agency, 2011-12, FCRTA Resolution 2011-07, COG Resolution 2011-21

Summary: The Fresno County Rural Transit Agency (FCRTA) claim has been reviewed by staff, is consistent with the proposed budget, and is recommended for approval. The claim totals \$5,729,178, to support FCRTA's Operation Budget of \$6,020,232 and Capital Budget of \$13,966,831.

Action: Staff recommends approval of the Transportation Funding Claim by adoption of FCRTA Resolution 2011-07 and COG Resolution 2011-21.

2. Fresno County Rural Transit Agency and the Fresno County Economic Opportunities Commission as the Rural CTSA, 2011-12, FCRTA Resolution 2010-09, COG Resolution 2011-22

Summary: The Fresno County Rural Transit Agency and the Fresno County Economic Opportunities Commission as the Rural CTSA Transportation Development Act Claim of \$374,723

has been reviewed by staff and found to be consistent with the Overall Work Program and Budget and in accordance with claiming instructions as required by State law.

Action: Staff recommends approval of the Transportation Funding Claim by adoption of FCRTA Resolution 2011-09 and COG Resolution 2011-22.

3. Fresno County Economic Opportunities Commission as the Urban CTSA, 2011-12, COG Resolution 2011-23

Summary: The Fresno County Economic Opportunities Commission as the Urban CTSA Transportation Development Act Claim of \$711,343 has been reviewed by staff and found to be consistent with the Overall Work Program and Budget and in accordance with claiming instructions as required by State law.

Action: Staff recommends approval of the Transportation Funding Claim by adoption of COG Resolution 2011-23.

C. Transit Planning Documents

1. Urban & Rural Consolidated Transportation Services Agency (CTSA) Operations Program & Budget, FY 2011-12 – FCRTA Resolution 2011-08; COG Resolution 2011-16; PUBLIC HEARING – June 30, 2011 [JOSEPH – FRESNO EOC]

Summary: The Consolidated Transportation Service Agency's (CTSA) Operations Program and Budget (OPB), FY 2011-12 for the Fresno Urban and Rural CTSA is available on the Fresno COG website at: <http://fresnocog.org/committeedetails.php?cid=3>. The document is designed to provide an overview of how and in what manner the Consolidated Transportation Service Agencies will be providing service over the next fiscal year. The Social Service Transportation Advisory Council (SSTAC) began their review of the document on April 26, 2011. The OPB 45 day review process was initiated on May 13, 2011 by the TTC and ratified by the Governing Board on May 26, 2011.

Action: Staff and SSTAC recommend approval of the document by adoption of Resolution 2011-16 and FCRTA Resolution 2011-08.

2. Clovis Consolidated Transportation Services Agency (CTSA) FY 2011-12 Operations Program & Budget - Resolution 2011-17, PUBLIC HEARING, June 30, 2011 [HALTERMAN – CITY OF CLOVIS]

Summary: The Clovis Consolidated Transportation Service Agency's (CTSA) Operations Program and Budget (OPB) FY 2011-12 for the Clovis Urban Area is designed to provide an overview of how and in what manner the Clovis Consolidated Transportation Service Agency will provide service over the next fiscal year. The Social Service Transportation Advisory Council (SSTAC) began their review of the document on April 26, 2011. Clovis Consolidated Transportation Service Agency's (CTSA) Operations Program and Budget FY 2011-12 for the Clovis Urban Area document is available on the Fresno COG website at: <http://fresnocog.org/committeedetails.php?cid=3>. The OPB 45 day review process was initiated on May 13, 2011 by the TTC and ratified by the Governing Board on May 26, 2011.

Action: Staff and SSTAC recommend approval of the document by adoption of Resolution 2011-17.

3. Short Range Transit Plan for the Rural Fresno County Area — 2011-16 FCRTA Resolution 2011-05 and Fresno COG Resolution #2011-18, PUBLIC HEARING, June 30, 2011 [WEBSTER]

Summary: The Short Range Transit Plan for the Rural Fresno County Area, 2011-16 addresses public transportation for the cities of Coalinga, Firebaugh, Fowler, Huron, Kerman, Kingsburg, Mendota, Orange Cove, Parlier, Reedley, Sanger, San Joaquin, Selma and the County of

Fresno. The Plan provides a five-year, action-oriented program designed to implement the Public Transportation Element of the Regional Transportation Plan. The Plan will also provide a basis for local governments to demonstrate that public transportation needs within their jurisdiction have been, and may continue to be, reasonably met. The Social Service Transportation Advisory Council (SSTAC) began their review of the document on April 26, 2011. The Draft SRTP 45 day review process was initiated on May 13, 2011 by the TTC and ratified by the Governing Board on May 26, 2011. A copy of the draft Short Range Transit Plan for the Rural Fresno County Area, 2012-16 is available on the Fresno COG website at: <http://fresnocog.org/committeedetails.php?cid=3>.

Action: The FCRTA General Manager and staff recommend the approval of the 2011-2016 Rural Short-Range Transit Plan as FCRTA Resolution 2011-05 and Fresno COG Resolution #2011-18.

4. Short Range Transit Plan for the Fresno Urban Area 2012-16 - Resolution 2011-19, PUBLIC HEARING, June 30, 2011 [LONG]

Summary: The Short-Range Transit Plan (SRTP) for the Fresno-Clovis Urbanized Area is the annual update to the operating plan and capital programs for Fresno Area Express FAX and Clovis Transit. The purpose of this Plan is to promote a comprehensive, coordinated and continuous planning process for transit service in the Fresno-Clovis Metropolitan Area (FCMA). This Plan represents a short-range evaluation of transit needs and proposes specific recommendations for implementing the long-range objectives of Fresno County's Regional Transportation Plan. The Plan will guide the provision of transit services in the FCMA over the next five years. The Social Service Transportation Advisory Council (SSTAC) began their review of the document on April 26, 2011. The Draft SRTP 45 day review process was initiated on May 13, 2011 by the TTC and ratified by the Governing Board on May 26, 2011.

The SRTP is available on the Fresno COG website at: <http://fresnocog.org/committeedetails.php?cid=3>.

Action: Staff recommends the approval of the 2012-2016 Short-Range Transit Plan as Resolution 2011-19

D. Unmet Transit Needs Staff Report and Recommendations – Resolution 2011-20, PUBLIC HEARING, June 30, 2011

Summary: The FRESNO COG Policy Board must determine that public transportation needs within Fresno County will be reasonably met in Fiscal Year 2011-12 prior to approving claims of Local Transportation Funds for streets and roads. The FRESNO COG's Social Service Transportation Advisory Council (SSTAC) is responsible for evaluating unmet transit needs. Each year the SSTAC begins the process of soliciting comments from the public by sending approximately 400 letters to agencies and individuals interested in providing feedback on their public transportation needs within Fresno County. The request for comments letters, English and Spanish, were sent on February 8, 2011.

In addition to the request for written comments, SSTAC held four information-gathering meetings.

The first meeting was held in the City of Sanger on February 16, 2011. The meeting location was set to facilitate comments from the residents of Eastern Fresno county including: Fowler, Kingsburg, Orange Cove, Parlier, Reedley, Sanger, Selma, and the surrounding unincorporated communities. The meeting time was set for 2:00 p.m. No comments were received.

The second meeting was held in City of San Joaquin on February 17, 2011. The meeting time was 5:00 p.m. and was not part of the original schedule, but was added to coincide with a planned community dinner. No comments were received.

A third meeting was held again in the City of San Joaquin on February 23, 2011. The location was selected to facilitate comments from the residents of Western Fresno county including:

Coalinga, Firebaugh, Huron, Kerman, Mendota, San Joaquin, and the surrounding unincorporated communities. The meeting was set for 2:00 p.m. No comments were received.

The final meeting was held in the City of Clovis on February 25, 2011. The meeting location was selected to facilitate comments from the residents of the Fresno-Clovis Metropolitan Area (FCMA) and surrounding unincorporated communities. The meeting time was set for 1:00 p.m. No comments were received.

We have received three comment letters regarding potential unmet needs. The first letter came from Mr. Augustine Martinez, commenting on the lack of rural service directly to the Amtrak station in Downtown Fresno. Jeff Webster, of FCRTA, informed Mr. Augustine that there is an unwritten directive that if a passenger coming into downtown, on the FCRTA system, asked the driver to go to the Amtrak station that the bus would accommodate that trip. Effective July 1, 2011, this will be officially listed in the FCRTA schedule.

The second comment came from Ms. Veronica Garibay, of California Rural Legal Assistance, Inc. (CRLA). Ms. Garibay's comments were on behalf of Community United in Lanare. CRLA's comments reference the need for bus shelters and an additional service trip at mid-day. Currently, Lanare is serviced by Coalinga Transit. Ridership is very low in Lanare and not adequate to support an additional trip or transit amenities. Each of these has a threshold or performance goal that must be obtained in order to warrant the service.

The last comment letter came from Ms. Catherine Huerta of the County of Fresno Department of Social Services. Ms. Huerta is requesting additional service to rural communities of Kerman, Coalinga, Selma, Orange Cove, Reedley, Kingsburg and Fowler. FCRTA, under the "Welfare to Work" program provided these additional services in the past. Ridership was insufficient to warrant the continuation of the service. FCRTA has recommended to the rural residents, as well as the Department of Social Services, that a more effective form of transportation would be the Fresno COG's Commuter Van Pool Program. In addition, the 2010-11 FCRTA budget allocated \$1,000,000 to purchase 35 vans, to be managed by KCAPTA, and make them available to rural residents of Fresno County. This will significantly reduce the shared expenses and should further increase participation.

After thorough review of all items, the Social Services Transportation Advisory Committee (SSTAC) found there to be no unmet transit needs that are reasonable to meet.

Action: Approval of resolution 2011-20 making the finding that there are no unmet transit needs that are reasonable to meet in Fresno County.

E. Fresno County Rural Transit Agency Items

1. FCRTA Item: FY2011-12 Fresno County Rural Transit Agency Budget, FCRTA Resolution 2011-06 [WEBSTER]

Summary: The draft FY 2011-12 FCRTA Budget for the coming fiscal year is available on the Fresno COG website at: <http://fresnocog.org/committeedetails.php?cid=3>. Included within the document is a Memorandum highlighting the Budget's contents. The Social Service Transportation Advisory Council (SSTAC) began their review of the document on April 26, 2011. The FCRTA Budget 45 day review process was initiated on May 13, 2011 by the TTC and ratified by the Governing Board on May 26, 2011.

Action: Staff and SSTAC recommend approval of the document by adoption of FCRTA Resolution 2011-06.

2. FY 2011-12 Federal Transit Administration Section 5311 Grant Application, FCRTA Resolution 2011-10 [WEBSTER]

Summary: Provided in the Agenda Package is a Memorandum regarding this item.

Action: The FCRTA General Manager recommends Board of Director's adoption of the Federal Transit Administration 5311 Grant for submission and processing by Caltrans, following an expressed opportunity for public comment, by approving FCRTA Resolution 2011-10.

3. FY 2011-12 Measure "C" Claim, FCRTA Resolution 2011-11 [WEBSTER]

Summary: Enclosed is a copy of the FCRTA Measure "C" Claim for processing by the Fresno County Transportation Authority.

Action: The FCRTA General Manager recommends Board of Director adoption of FCRTA's 2011-12 Claim for Measure-C funds, following an expressed opportunity for public comment, by approving FCRTA Resolution 2011-11.

4. Approve Contract with Trillium Solutions, Inc. for GPS Coding Data for Inclusion of FCRTA Transit Information on "Google Transit" Website and Other Identified Projects – FCRTA Resolution 2011-12 [WEBSTER]

Summary: Provided in the Agenda package is a Memorandum regarding this item.

Action: The FCRTA General Manager is seeking support to enter into a Contractual Agreement with Trillium Solutions, Inc. to perform the GPS Coding Data process, at a cost not to exceed \$10,000 by adopting Resolution 2011-12.

F. Blueprint Update [STECK]

Summary: The Blueprint Roadmap documents and website, prepared to support the San Joaquin Valley Regional Blueprint adopted in April 2009, will go before the Valley COG Directors and Regional Policy Council in June for Acceptance. Staff will report outcomes of the action in July.

Action: This is an information item. Direction may be given at the discretion of the Committee.

G. San Joaquin Valley Railroad Study – Consultant Selection/Contract [THOMPSON]

Summary: In response to a request from the Fresno COG, Railroad Industries Inc. submitted the enclosed proposal for a study of the Westside portion of the San Joaquin Valley Railroad in Fresno County. This study will follow the same format as the previously completed study conducted for the same line on the Eastside portion of the SJV Railroad in Fresno County. The information developed from this study, in conjunction with the earlier study and a similar study completed for Tulare County, will help Fresno County understand the usefulness, and therefore importance, of the corridor and may inform potential future policy decisions regarding the corridor, not only in Fresno County but in all counties in which the San Joaquin Valley Railroad operates. Specific study tasks include the following:

- Physical inspection of the rail line to determine condition, value and problem areas.
- Interviews with existing customers to verify traffic amount, what service is needed, and estimate projected traffic.
- Develop an operating plan for the corridor and determine the economic feasibility for the operations.
- Develop all findings into an illustrated comprehensive report including all research, interview and inspection results, valuations and economics, analysis, recommendations and next steps.
- Develop the formal report into presentations to be given to the TTC/PAC and Board.

Staff recommends the retention of Railroad Industries Incorporated (Reno, Nevada) to conduct the study. They conducted the earlier study of the Eastside portion of the SJV Railroad in Fresno County and so bring an immediate familiarity with the issues facing the corridor. They are able to begin the study immediately, such that the study results and recommendations can be presented to COG Committees and Policy Board during the September/October time frame, an important consideration if there is a need to move quickly on a potential regional response to corridor developments. Work Element 151 of the 2011/12 Overall Work Program includes funding for the study.

Action: Approve the selection of and authorize the Executive Director to enter into a contract with Railroad Industries Inc. in an amount not to exceed \$30,000 to conduct a study of the Westside portion of the San Joaquin Valley Railroad Corridor in Fresno County.

H. Grant Writing Workshop [MONGE]

Summary: Fresno COG is hosting a two-day grant writing workshop on June 27-28, 2011. The workshop will be presented by Grant Writing USA and is open to grant seekers across all disciplines. Tuition is \$425 and includes a course workbook and accompanying resource CD. Participants will learn how to find grants and write winning grant proposals. More information and online registration is available at <http://grantstraining.com/fresno>. If you have any questions please contact Lindsey Monge at 559-233-4148 ext. 205 or by email at lmonge@fresnocog.org.

Action: This is an information item. Direction may be given at the discretion of the Committee.

II. TRANSPORTATION ACTION / DISCUSSION ITEMS

A. Adoption of Annual Availability Advisory Percentages for Disadvantaged Business Enterprise (DBE) Participation – Resolution 2011-12 - PUBLIC HEARING, JUNE 30, 2011 [BESHEARS]

Summary: A Caltrans Availability and Disparity Study revealed statistically significant underutilization in four of six groups presumed to be disadvantaged as defined in 49, CFR Part 26. As a result the Federal Highways Administration (FHWA) has approved the California State Department of Transportation 2009 Disadvantaged Business Enterprise Program requiring implementation of race conscious measures. Local agencies adopted the California Department of Transportation Disadvantaged Business Enterprise Program Implementation Agreement and set race conscious goals for the presumed four underutilized groups, African American, Asian Pacific American, Native American, and Women. Two other groups, Hispanic Males or Subcontinent Asian Males shall be reported and counted toward the Race Neutral portion of the local agencies overall Anticipated Annual DBE Percentage Level.

We mailed a notice to our entire consulting database advising them of the requirements and requesting updates to their DBE status. The result of their response has been tabulated and our database now has 315 companies of which one is African American, five are Asian Pacific American, sixteen are women, ten are Hispanic Male, and three are Subcontinent Asian Male reflecting an 11.11% over all Anticipated Advisory DBE Participation Level, of which race conscious groups total 8.01% and race neutral groups total 3.1%.

A public notice was put in the Fresno Bee noticing this public hearing identifying \$579,500 in contracting opportunities programmed in the 2011/12 Overall Work Program.

During the 2010/11 fiscal year we did 15 procurements totaling \$4,674,525. Overall DBE participation of \$70,120 or 2% was all Race Conscious.

Action: Staff recommends approval of Resolution 2011-12 setting our 2011/12 over Annual Anticipated DBE Participation Level at 11.11%, of which race conscious methods apply to 8.01% and race neutral methods apply to 3.1%.

B. Meeting Package Alternatives [STECK]

Summary: Staff has been asked by the Policy Board to research alternatives to printed agenda packages. Coincidentally, Fresno COG is in the process of updating its website at www.fresnocog.org. The new website, which should be fully operational by July 1st of this year, will go a long way toward accomplishing these goals. The new web based agenda functions currently being developed, are based on Orange County Transportation Authority's, which can be viewed at http://www.octa.net/da_main.aspx. We encourage committee members to access this site and experience the functionality of the agenda viewing and download capacity.

We are also looking into the cost of providing the Policy Board members with some type of reader/tablet computers. We are considering a variety of technologies that would provide effective “reader” options. We will report out findings to the Board at their meeting on June 30th.

Action: This is an information item. Direction may be given at the discretion of the Committee.

C. Rail Update [THOMPSON/BOREN]

Summary: Staff will provide an update at the meeting.

Action: This is an information item. Direction may be given at the discretion of the Committee.

D. Measure C Citizen Oversight Committee Applications [VEENENDAAL]

Summary: The Fresno Council of Governments Policy Board acting as the County Mayors’ Select Committee and the Chair of the Fresno County Board of Supervisors will be appointing new members to the Measure C Citizen Oversight Committee at their meeting on June 30, 2011. The vacancies must be filled within 90 days of the current term expirations which is June 30, 2011.

The purpose of the Citizen Oversight Committee is to inform the public and to ensure that the Measure C funding program revenues and expenditures are spent as promised to the public.

Oversight Committee positions available due to term expiration:

Public-at-large member for the Unincorporated Rural Area West of 99 – Currently filled by Jose Ramos. Robert Epperson is the only applicant who submitted an application for this position.

Public-at-large member for the Unincorporated Rural Area East of 99 – Currently filled by Dr. Harold Price. He is reapplying for the position and is the only applicant.

Public-at-large member for a city outside the FCMA – Currently filled by Toni Pacini. He is reapplying for the position and is the only applicant.

Three positions for persons representing Community Organizations – Currently filled by:

- Marc Johnson representing the Sanger District Chamber of Commerce
- Nick Paladino representing the Fresno Cycling Club
- Ray Knight representing the Firebaugh Downtown Revitalization

The following people submitted applications to fill the available Community Organization positions:

<u>Name</u>	<u>Representing:</u>
Scott Robertson	Selma Chamber of Commerce
Lee Delap	Sanger District Chamber of Commerce
Elizabeth Jonasson	Coalition for Clean Air
Nick Paladino	Fresno Cycling Club (reapplying)
Chris Acree	Tehipite Chapter Sierra Club

Action: This is an information item. Direction may be given at the discretion of the Committee.

III. ELECTION OF CHAIR AND VICE CHAIR

IV. OTHER BUSINESS

- A. Items from Staff
- B. Items from Members

V. PUBLIC PRESENTATIONS

This portion of the meeting is reserved for persons wishing to address the TTC on items within its jurisdiction but not on this agenda. **Note: Prior to action by the TTC on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.**

JOINT Transportation Technical Committee / Policy Advisory Committee

The TTC and the PAC will meet as a joint Committee to consider scheduled public presentations brought before the Committees. This portion of the meeting is scheduled to begin at 10:00 a.m.

VI. PRESENTATIONS

1. Caltrans Report [CALTRANS]

Policy Advisory Committee

The Policy Advisory Committee will consider all Transportation and Administrative Items on the Agenda

VII. TRANSPORTATION CONSENT ITEMS

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The second comment came from Ms. Veronica Garibay, of California Rural Legal Assistance, Inc. (CRLA). Ms. Garibay's comments were on behalf of Community United in Lanare. CRLA's comments reference the need for bus shelters and an additional service trip at mid-day. Currently, Lanare is serviced by Coalinga Transit. Ridership is very low in Lanare and not adequate to support an additional trip or transit amenities. Each of these has a threshold or performance goal that must be obtained in order to warrant the service.

The last comment letter came from Ms. Catherine Huerta of the County of Fresno Department of Social Services. Ms. Huerta is requesting additional service to rural communities of Kerman, Coalinga, Selma, Orange Cove, Reedley, Kingsburg and Fowler. FCRTA, under the "Welfare to Work" program provided these additional services in the past. Ridership was insufficient to warrant the continuation of the service. FCRTA has recommended to the rural residents, as well as the Department of Social Services, that a more effective form of transportation would be the Fresno COG's Commuter Van Pool Program. In addition, the 2010-11 FCRTA budget allocated \$1,000,000 to purchase 35 vans, to be managed by KCAPTA, and make them available to rural residents of Fresno County. This will significantly reduce the shared expenses and should further increase participation.

After thorough review of all items, the Social Services Transportation Advisory Committee (SSTAC) found there to be no unmet transit needs that are reasonable to meet.

Action: Approval of resolution 2011-20 making the finding that there are no unmet transit needs that are reasonable to meet in Fresno County.

E. Fresno County Rural Transit Agency Items

1. FCRTA Item: FY2011-12 Fresno County Rural Transit Agency Budget, FCRTA Resolution 2011-06 [WEBSTER]

Summary: The draft FY 2011-12 FCRTA Budget for the coming fiscal year is available on the Fresno COG website at: <http://fresnocog.org/committeedetails.php?cid=3>. Included within the document is a Memorandum highlighting the Budget's contents. The Social Service Transportation Advisory Council (SSTAC) began their review of the document on April 26, 2011. The FCRTA Budget 45 day review process was initiated on May 13, 2011 by the TTC and ratified by the Governing Board on May 26, 2011.

Action: Staff and SSTAC recommend approval of the document by adoption of FCRTA Resolution 2011-06.

2. FY 2011-12 Federal Transit Administration Section 5311 Grant Application, FCRTA Resolution 2011-10 [WEBSTER]

Summary: Provided in the Agenda Package is a Memorandum regarding this item.

Action: The FCRTA General Manager recommends Board of Director's adoption of the Federal Transit Administration 5311 Grant for submission and processing by Caltrans, following an expressed opportunity for public comment, by approving FCRTA Resolution 2011-10.

3. FY 2011-12 Measure "C" Claim, FCRTA Resolution 2011-11 [WEBSTER]

Summary: Enclosed is a copy of the FCRTA Measure "C" Claim for processing by the Fresno County Transportation Authority.

Action: The FCRTA General Manager recommends Board of Director adoption of FCRTA's 2011-12 Claim for Measure-C funds, following an expressed opportunity for public comment, by approving FCRTA Resolution 2011-11.

4. Approve Contract with Trillium Solutions, Inc. for GPS Coding Data for Inclusion of FCRTA Transit Information on "Google Transit" Website and Other Identified Projects – FCRTA Resolution 2011-12 [WEBSTER]

Summary: Provided in the Agenda package is a Memorandum regarding this item.

Action: The FCRTA General Manager is seeking support to enter into a Contractual Agreement with Trillium Solutions, Inc. to perform the GPS Coding Data process, at a cost not to exceed \$10,000 by adopting Resolution 2011-12.

F. Blueprint Update [STECK]

Summary: The Blueprint Roadmap documents and website, prepared to support the San Joaquin Valley Regional Blueprint adopted in April 2009, will go before the Valley COG Directors and Regional Policy Council in June for Acceptance. Staff will report outcomes of the action in July.

Action: This is an information item. Direction may be given at the discretion of the Committee.

G. San Joaquin Valley Railroad Study – Consultant Selection/Contract [THOMPSON]

Summary: In response to a request from the Fresno COG, Railroad Industries Inc. submitted the enclosed proposal for a study of the Westside portion of the San Joaquin Valley Railroad in Fresno County. This study will follow the same format as the previously completed study conducted for the same line on the Eastside portion of the SJV Railroad in Fresno County. The information developed from this study, in conjunction with the earlier study and a similar study completed for Tulare County, will help Fresno County understand the usefulness, and therefore importance, of the corridor and may inform potential future policy decisions regarding the corridor, not only in Fresno County but in all counties in which the San Joaquin Valley Railroad operates. Specific study tasks include the following:

- Physical inspection of the rail line to determine condition, value and problem areas.
- Interviews with existing customers to verify traffic amount, what service is needed, and estimate projected traffic.
- Develop an operating plan for the corridor and determine the economic feasibility for the operations.
- Develop all findings into an illustrated comprehensive report including all research, interview and inspection results, valuations and economics, analysis, recommendations and next steps.
- Develop the formal report into presentations to be given to the TTC/PAC and Board.

Staff recommends the retention of Railroad Industries Incorporated (Reno, Nevada) to conduct the study. They conducted the earlier study of the Eastside portion of the SJV Railroad in Fresno County and so bring an immediate familiarity with the issues facing the corridor. They are able to begin the study immediately, such that the study results and recommendations can be presented to COG Committees and Policy Board during the September/October time frame, an important consideration if there is a need to move quickly on a potential regional response to corridor developments. Work Element 151 of the 2011/12 Overall Work Program includes funding for the study.

Action: Approve the selection of and authorize the Executive Director to enter into a contract with Railroad Industries Inc. in an amount not to exceed \$30,000 to conduct a study of the Westside portion of the San Joaquin Valley Railroad Corridor in Fresno County.

H. Grant Writing Workshop [MONGE]

Summary: Fresno COG is hosting a two-day grant writing workshop on June 27-28, 2011. The workshop will be presented by Grant Writing USA and is open to grant seekers across all disciplines. Tuition is \$425 and includes a course workbook and accompanying resource CD. Participants will learn how to find grants and write winning grant proposals. More information and online registration is available at <http://grantstraining.com/fresno>. If you have any questions please contact Lindsey Monge at 559-233-4148 ext. 205 or by email at lmonge@fresnocog.org.

Action: This is an information item. Direction may be given at the discretion of the Committee.

VIII. TRANSPORTATION ACTION / DISCUSSION ITEMS

A. Adoption of Annual Availability Advisory Percentages for Disadvantaged Business Enterprise (DBE) Participation – Resolution 2011-12 - PUBLIC HEARING, JUNE 30, 2011 [BESHEARS]

Summary: A Caltrans Availability and Disparity Study revealed statistically significant underutilization in four of six groups presumed to be disadvantaged as defined in 49, CFR Part 26. As a result the Federal Highways Administration (FHWA) has approved the California State Department of Transportation 2009 Disadvantaged Business Enterprise Program requiring implementation of race conscious measures. Local agencies adopted the California Department of Transportation Disadvantaged Business Enterprise Program Implementation Agreement and set race conscious goals for the presumed four underutilized groups, African American, Asian Pacific American, Native American, and Women. Two other groups, Hispanic Males or Subcontinent Asian Males shall be reported and counted toward the Race Neutral portion of the local agencies overall Anticipated Annual DBE Percentage Level.

We mailed a notice to our entire consulting database advising them of the requirements and requesting updates to their DBE status. The result of their response has been tabulated and our database now has 315 companies of which one is African American, five are Asian Pacific American, sixteen are women, ten are Hispanic Male, and three are Subcontinent Asian Male reflecting an 11.11% over all Anticipated Advisory DBE Participation Level, of which race conscious groups total 8.01% and race neutral groups total 3.1%.

A public notice was put in the Fresno Bee noticing this public hearing identifying \$579,500 in contracting opportunities programmed in the 2011/12 Overall Work Program.

During the 2010/11 fiscal year we did 15 procurements totaling \$4,674,525. Overall DBE participation of \$70,120 or 2% was all Race Conscious.

Action: Staff recommends approval of Resolution 2011-12 setting our 2011/12 over Annual Anticipated DBE Participation Level at 11.11%, of which race conscious methods apply to 8.01% and race neutral methods apply to 3.1%.

B. Meeting Package Alternatives [STECK]

Summary: Staff has been asked by the Policy Board to research alternatives to printed agenda packages. Coincidentally, Fresno COG is in the process of updating its website at www.fresnocog.org. The new website, which should be fully operational by July 1st of this year, will go a long way toward accomplishing these goals. The new web based agenda functions currently being developed, are based on Orange County Transportation Authority's, which can be viewed at http://www.octa.net/da_main.aspx. We encourage committee members to access this site and experience the functionality of the agenda viewing and download capacity.

We are also looking into the cost of providing the Policy Board members with some type of reader/ tablet computers. We are considering a variety of technologies that would provide effective "reader" options. We will report out findings to the Board at their meeting on June 30th.

Action: This is an information item. Direction may be given at the discretion of the Committee.

C. Rail Update [THOMPSON/BOREN]

Summary: Staff will provide an update at the meeting.

Action: This is an information item. Direction may be given at the discretion of the Committee.

D. Measure C Citizen Oversight Committee Applications [VEENENDAAL]

Summary: The Fresno Council of Governments Policy Board acting as the County Mayors' Select Committee and the Chair of the Fresno County Board of Supervisors will be appointing new

members to the Measure C Citizen Oversight Committee at their meeting on June 30, 2011. The vacancies must be filled within 90 days of the current term expirations which is June 30, 2011.

The purpose of the Citizen Oversight Committee is to inform the public and to ensure that the Measure C funding program revenues and expenditures are spent as promised to the public.

Oversight Committee positions available due to term expiration:

Public-at-large member for the Unincorporated Rural Area West of 99 – Currently filled by Jose Ramos. Robert Epperson is the only applicant who submitted an application for this position.

Public-at-large member for the Unincorporated Rural Area East of 99 – Currently filled by Dr. Harold Price. He is reapplying for the position and is the only applicant.

Public-at-large member for a city outside the FCMA – Currently filled by Toni Pacini. He is reapplying for the position and is the only applicant.

Three positions for persons representing Community Organizations – Currently filled by:

- Marc Johnson representing the Sanger District Chamber of Commerce
- Nick Paladino representing the Fresno Cycling Club
- Ray Knight representing the Firebaugh Downtown Revitalization

The following people submitted applications to fill the available Community Organization positions:

<u>Name</u>	<u>Representing:</u>
Scott Robertson	Selma Chamber of Commerce
Lee Delap	Sanger District Chamber of Commerce
Elizabeth Jonasson	Coalition for Clean Air
Nick Paladino	Fresno Cycling Club (reapplying)
Chris Acree	Tehipite Chapter Sierra Club

Action: This is an information item. Direction may be given at the discretion of the Committee.

IX. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered to be routine and non-controversial by COG staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

A. John Wright – Blueprint Planning Contract [BESHEARS]

Summary: John Wright is under contract to provide Blue Print related services. It is anticipate that his contract will be expended by year end and staff wishes to extend the service and add 10,000 for Blue Print services in 2011/12. There are funds in the Blue Print Budget to accommodate this request.

Action: Staff recommends extending the John Wright contract for 2011/12 increasing the cost \$10,000.

B. VRPA – RTP Performance Standards Contract [BESHEARS]

Summary: During the 2010/11 RTP update a \$10,000 contract was authorized with VRPA to look at the protocol we use for evaluating projects in the RTP. Due to the tightness in coordinating the schedule with Interagency Coordination members, Federal Highways, Caltrans, and the 8 regional MPO's, the decision was subsequently made to postpone that discussion until the next RTP update which will kick off later this year pending the formal schedule being adopted by the Interagency Coordination group.

Action: Staff recommends extending the VRP \$10,000 contract for RTP Performance Standards into 2011/12.

C. VRPA – Measure “C” Handbooks Contract [BESHEARS]

Summary: VRPA developed the handbooks that are used in implementing the Measure “C” Extension programs. The Transportation Authority has set aside \$53,900 in their budget to update these programs and take a comprehensive look at the Measure in its entirety, and has asked us to administrate the contract. This amount was programmed in the 2011/12 budget adopted in May.

Action: Staff recommends authorizing VRPA to update the Measure “C” Extension Handbooks for \$53,900.

D. Ecointeractive – Fresno Trac Contract [BESHEARS]

Summary: We currently are leasing a Web Based Interactive Program, Fresno Trac, from Ecointeractive to manage our Federal Transportation Improvement Program projects. Ecointeractive advised the cost for this program for 2011/12 is \$48,960 Use of this program enables member agencies to have immediate on line access to the status and funding for millions of dollars in Federal Aid projects.

Action: Staff recommends extending the lease for 2011/12 at a cost of \$48,960.

E. Ecointeractive – IPlaces Contract [BESHEARS]

Summary: Ecointeractive has partnered with UC Davis to develop an IPlaces database and software that will include GIS and land use functions to be used by the eight county MPO's. The project will extend into 2011/12 and \$175,000 in Prop 1B funding is included in the 2011/12 budget to fund this item for Ecointeractives' share.

Action: Staff recommends extending the IPlaces contract with Ecointeractive into 2011/12.

F. UC Davis– IPlaces Contract [BESHEARS]

Summary: UC Davis has partnered with Ecointeractive to develop an IPlaces database and software that will include GIS and land use functions to be used by the eight county MPO's. The project will extend into 2011/12 and \$175,000 in Prop 1B funding is included in the 2011/12 budget for UC Davis's share.

Action: Staff recommends extending the IPlaces contract with UC Davis into 2011/12.

G. Nelson Nygaard - Transit Consolidation Contract [BESHEARS]

Summary: The Transit Consolidation study with Nelson Nygaard will extend into 2011/12 and is included in the 2011/12 budget. Staff estimates \$50,000 will remain in this contract by year end.

Action: Staff recommends extending the Nelson Nygaard contract into 2011/12.

H. PB America – Regional Transportation Mitigation Fee (RTMF) On Call Support Contract [BESHEARS]

Summary: PB America developed the Nexus for the RTMF fee and continues to provide on call technical assistance pursuant to a contract. The current contract amount will be expended by year end. Staff budgeted \$30,000 in the 2011/12 OWP to continue this service.

Action: Staff recommends extending the PB America contract, increasing the fee for on call services \$30,000.

I. Dedekian, George, Small and Markarian – Financial and TDA Audit Contract [BESHEARS]

Summary: Pursuant to an RFP performed by the Auditor Controllers Office, Dedekian, George, Small, and Markarian has provided the Financial and Compliance for our agency as well as field Audits for the Transportation Development Act Trust (TDA). They have indicated willingness to perform this years audit for the same fee and the Auditor Controller concurs.

Action: Staff recommends awarding a \$49,050 contract to Dedekian, George, Small, and Markarian to provide the 2010/11 Audit.

J. Dedekian, George, Small and Markarian – Measure C Audit Contract [BESHEARS]

Summary: The Transportation Authority has requested we continue our arrangement with Dedekian, George, Small, and Markarian to provide the field Audits for Measure “C” allocations to Local Agencies. These audits are done at the same time as the TDA field audits to facilitate member agency audit requirements so multiple auditors are not going through their street accounting at the same time. The firm has indicated willingness to perform this years audit for the same fee and the Auditor Controller concurs.

Action: Staff recommends awarding a \$22,800 contract to Dedekian, George, Small, and Markarian to provide the 2010/11 Measure “C” field Audits.

K. Monthly Legislative Update [GARZA]

Summary: The enclosed report includes current bills in the 2011 legislative session that are relevant to the COG.

- To locate current and past year **state bill information** go to the Official California Legislative Information webpage at: <http://www.leginfo.ca.gov/>
- To locate current and past year federal bill information go to THOMAS, The Library of Congress's bill information website (in the spirit of Thomas Jefferson) at: <http://thomas.loc.gov/>

Please contact staff person, Melissa Garza, if you have any questions.

Action: Information item. Direction may be provided at the discretion of the Committee.

L. Regional Policy Council Report [Steck]

Summary: The Regional Policy Council's quarterly meeting is scheduled for Friday June 24th at 10:00 AM at Fresno COG. The agenda will be released one week prior on the meeting and will be posted at <http://www.sjvcogs.org>.

Action: Information item. Direction may be provided at the discretion of the Committee.

M. Regional Clearinghouse [SOBRADO]

Project	Applicant
1. <i>Self-Help Enterprises – Section 533 Housing Preservation Grants for FY 2011</i>	Self-Help Enterprises
2. <i>County of Fresno – Community Development Block Grant, HOME Investment Partnership Program and Emergency Shelter Grant for 2011-2012</i>	County of Fresno

Summary: Your agenda package includes this month's Clearinghouse Calendar containing "Project Notification and Review Reports" for grant proposal.

1. *Self-Help Enterprise – Section 533 Housing Preservation Grants for FY 2011*

Notice of Funds Availability, USDA Rural Development for Fiscal Year 2011 Section 533 Housing Preservation. \$150,000 – Federal, \$250,000 – State for a total of \$400,000.

2. *County of Fresno – Community Development Block Grant, HOME Investment Partnership Program and Emergency Shelter Grant for 2011-12*

County of Fresno - CPMP Annual Action Plan - Community Development Block Grant - \$4,302,331
County of Fresno - CPMP Annual Action Plan - Investment Partnership Program - \$1,692,729
County of Fresno - CPMP Annual Action Plan - Emergency Shelter Grant Program - \$174,814
Total - \$6,169,874

Action: Per Board procedure, unless an item is pulled from the Consent Calendar, tacit authorization is given for staff to forward any comment(s) received, or any Committee/Board comment(s) generated as a result of this informational item, to the appropriate agency. It is understood that if in the event this item should be pulled from the consent calendar, discussion and comment by the Committee members and the public will be taken.

X. ADMINISTRATIVE ACTION / DISCUSSION ITEMS

A. Legislative Platform [GARZA]

Summary: The Policy Board adopted the 2011 Legislative Platform in November 2010. The Fresno COG Legislative Platform includes the advocacy priorities of the Fresno COG in state and federal legislative matters. It represents a unified voice when communicating legislative priorities to our state and federal lawmakers as well as to relevant state and federal agencies. It also provides guidance to the Fresno COG staff and the lobbying partners when advocating on behalf of the Policy Board. The final legislative platform reflects the most current priorities for advocacy during the 2011 state and federal legislative sessions. During recent Policy Board meetings, several board members have expressed concerns in regards to taking positions on issues or priorities that are non-transportation related. Because the approved Legislative Platform does include non-transportation related priorities, it will be necessary to amend and readopt an updated legislative platform to align with the priorities and concerns of the policy board members. During the July PAC meeting, staff will ask PAC members to voluntarily participate in subcommittee to review and update the platform in order to address the concerns involving non-transportation related action items. The platform will be updated during the months of July and August, and will go to the Policy Board in September for recommended approval.

Action: Information item. Direction may be provided at the discretion of the Committee

B. Obligational Authority [GARZA]

Summary: On April 4, 2011 Fresno COG submitted the 2010/11 Obligation Plan to Caltrans Local Assistance which outlines Fresno COG's estimated schedule for project and fund delivery for federal fiscal year (FFY) 2010/11 (October 1, 2010 through September 30, 2011). The overall total Obligational Authority (OA) for CMAQ and RSTP in FFY 10/11 would have been \$20,540,248; however, last year's OA was under delivered by \$276,480, and that amount was added to this years OA, leaving **\$20,816,729** as the projected FFY 2010/11 Obligational Authority Target. As of April 30, 2011, our region has only delivered \$2,150,939 or 10.3% of the OA Target. Our region needs to deliver the remaining \$18,665,789 of the OA to comply with the "Use It or Lose It" provisions of AB 1012 enacted in October 1999. The obligation plan submitted by the local agencies outlined the delivery of \$13,402,180 in combined CMAQ and RSTP. However, since the plan was originally submitted, Fresno COG staff has been meeting with individual project sponsors and reviewing project status and exploring the advancement of many projects through the use of EPSP. Due to financial constraint requirements of the FTIP, it is imperative that projects

programmed with FY 10/11 get obligated within the programmed year to avoid reprogramming of those funds. If funds need to be reprogrammed and financial capacity is not available, it is possible that projects can become substantially delayed if moved to the outer years of the FTIP.

Staff will provide a verbal update on the project delivery status at the meeting.

Action: Information item. Direction may be provided at the discretion of the Policy Board.

C. California Consulting - Lobbying Contract [BESHEARS]

Summary: California Consulting has represented they are amenable to extending their contract at the existing rate structure. The current arrangement in place provides for a \$3,000 per month retainer for lobbying services and Executive Director pre approved travel cost not to exceed \$1,200. The contract also requires us to reimburse California Consulting \$150 per quarter for filing the statutorily required Report of Lobbyist. This contract provides lobby service and is ineligible for federal participation, therefore it is paid for with member dues.

Action: Staff recommends extending the California Consulting arrangement another year at the existing terms.

D. Michael Sigala – MPO Liaison Contract [BESHEARS]

Summary: Pursuant to a \$60,000 contract shared among the MPO's Michael Sigala coordinates the valley wide agenda. We administrate that contract for the valley MPO's. The valley MPO directors wish to expand the services provided by Mr. Sigala and have requested we authorize \$100,000 for the 2011/12 fiscal year for this function. Our pro rata share is \$23,640 and is included in the 2011/12 budget. In addition the Valley MPO's applied for and was awarded a \$300,000 grant to perform a Regional Goods Movement study. The Valley MPO's are also adding another \$350,000 to this project and set aside \$26,000 for Mr. Sigala to coordinate the study between the regions, therefore the total contract with Sigala will be \$126,000.

Action: Staff recommends awarding a \$126,000 contract to Michael Sigala to coordinate the valley wide agenda and administrate the Regional Valley Goods Movement study.

E. California Consulting LLC Report [SAMUELIAN]

Summary: Steve Samuelian, California Consulting, LLC will provide a verbal report at the meeting. A written report that was distributed to the Policy Board in May is included in the meeting package.

Action: Information item. Direction may be provided at the discretion of the Committee.

XI. ELECTION OF CHAIR AND VICE CHAIR

XII. OTHER BUSINESS

- A. Items from Staff
- B. Items from Members

XIII. PUBLIC PRESENTATIONS

This portion of the meeting is reserved for persons wishing to address the PAC on items within its jurisdiction but not on this agenda. **Note: Prior to action by the PAC on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.**

***Items listed as information still leave the option for guidance/direction actions by the Committee.**

****All enclosures are available on our website at www.fresnocog.org – Committees and Agendas**