

**Executive Minutes**

**TRANSPORTATION TECHNICAL COMMITTEE**

**Date: Friday, April 8, 2011  
Time: 8:30 a.m.**

**POLICY ADVISORY COMMITTEE**

**Date: Friday, April 8, 2011  
Time: 10:00 a.m.**

**Place:**

**COG Sequoia Conference Room  
2035 Tulare St., Suite 201, Fresno, CA**

**Members Attending:**

Scott Mozier, City of Fresno, Chair  
Nicholas Don Paladino, Fresno Cycling  
Noe Martinez, City of Reedley  
John Mulligan, City of Sanger  
John Donaldson, League of Women Voters  
Bernard Jimenez, Fresno County  
Chip Ashley, Sierra Club

Dennis Manning, FARRC  
Jeffrey D. Webster, FCRTA  
Renee Mathis, City of Clovis  
Gary Joseph, FCEOC  
David Weissner, City of Fowler  
Janet Dailey, Fresno County  
Ken Hamm, FAX

**Others Attending:**

Michael Navarro, Caltrans  
Rob Wegart, FCEOC  
Walt Plachta, Blackburn Consulting  
Barbara Steck, Fresno COG  
Les Beshears, Fresno COG  
Jeff Long, Fresno COG/FAX  
Melissa Garza, Fresno COG  
Mike Bitner, Fresno COG  
Brenda Veenendaal, Fresno COG

Suzanne Martinez, Fresno COG  
Laural Fawcett, Fresno COG  
Clark Thompson, Fresno COG  
Kathy Chung, Fresno COG  
Kristine Cai, Fresno COG  
Todd Sobrado, Fresno COG  
Kai Han, Fresno COG  
Marla Day, Fresno COG

The meeting was called to order by Scott Mozier, Chair.

**Transportation Technical Committee**

The Transportation Technical Committee (TTC) will consider Items I – IV prior to the Policy Advisory Committee (PAC) Meeting. This portion of the meeting is scheduled to begin at 8:30 a.m.

**I. TRANSPORTATION CONSENT ITEMS**

All items on the consent agenda are considered to be routine and non-controversial by COG staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

- A. TTC/PAC Executive Minutes of March 11, 2011
- B. FY 2010-11 Transportation Funding Claims – [FAWCETT]
- C. Unmet Transit Needs Update [LONG]
- D. Blueprint Update [STECK]
- E. Fresno County Airport Land Use Commission Annual Report 2010-11 [FAWCETT]
- F. NAS Lemoore Joint Land Use Study Progress Report and Notice of Public Comment Period [FAWCETT]
- G. Grant Writing Workshop [MONGE]
- H. FY2011 Caltrans Section 5310 Grant Program Grading Results [SOBRADO]

For a complete summary of these items, please see the April 8, 2011 Annotated Agenda.

A motion was made by Jeffrey Webster (FCRTA) and seconded by Bernard Jimenez (County) to approve the Transportation Consent Items as presented. A vote was called for and the motion carried.

## **II. TRANSPORTATION ACTION / DISCUSSION ITEMS**

### **A. Selection of Towing Provider for Freeway Service Patrol [THOMPSON]**

Clark Thompson (Fresno COG) gave a brief powerpoint presentation providing an overview of the Freeway Service Patrol. Mr. Thompson reported that the following five proposals were submitted in response to the Request for Proposals issued February 1, 2011 for a towing provider for Fresno's Freeway Service Patrol (FSP) for fiscal years 2011/12 – 2013/14:

- Myers Towing Service
- Reyna Towing
- Curtis Towing
- Fresno Budget Towing
- Tows R Us

The FSP partners (Fresno COG, Caltrans District 6, and the California Highway Patrol) determined to interview four of the five towing companies and those interviews were held on Thursday, March 30, 2011. Because this was subsequent to the finalization of the agenda, the recommendation of the FSP Partners was presented at the meeting. The FSP partners recommend Fresno Budget Towing as the provider for fiscal years 2011/12 and 2013/14.

Following a brief discussion, a motion was made by Bernard Jimenez (County) and seconded by Ken Hamm (FAX) to approve the recommendation of the FSP partners of Fresno Budget Towing for a towing provider for Fresno's Freeway Service Patrol for fiscal years 2011/12 – 2013/14. A vote was called for and the motion carried.

### **B. Federal Transportation Improvement Program (FTIP) Amendment No. 3, Regional Transportation Plan (RTP) Amendment No. 1 and Corresponding Conformity Analysis – Resolution 2011-02 [GARZA]**

Melissa Garza (Fresno COG) reported that Fresno COG is proposing Draft Amendment No. 3 to the 2011 FTIP, Amendment No. 1 to the 2011 RTP and Corresponding Conformity Analysis. The summary of changes for both amendments is enclosed and all amendment documents can be found at [www.fresnocog.org](http://www.fresnocog.org); hard-copies are available upon request.

The public review and comment period is open for 30 days commencing on March 11, 2011 and ending on April 11, 2011; comments are due by April 11, 2011 at 5:00 p.m. A public hearing was held on March 24, 2011 and adoption of the Draft Amendment No. 3 to the 2011 FTIP, Amendment No. 1 to the 2011 RTP and Corresponding Conformity Analysis is scheduled for the April 28, 2011 Policy Board meeting. Ms. Garza reported that to date, one formal comment has been received.

This was an information item. Staff will recommend adoption of Amendment No. 3 to the 2011 FTIP, Amendment No. 1 to the 2011 RTP, and Corresponding Conformity Analysis by approval of Resolution 2011-02 at the April 28, 2011 Policy Board meeting.

### **C. Measure C Update – Carpool/Taxi Scrip/RTMF [VEENENDAAL/MARTINEZ/FAWCETT]**

The following Measure C programs are implemented by Fresno COG staff.

#### **Measure C Carpool Incentive Program [VEENENDAAL]**

Brenda Veenendaal (Fresno COG) gave a brief report. As of 3/1/2011, there are 1,825 Valleyrides.com registrants and 1,363 Measure C Carpool Program registrants. The Valleyrides.com registrants are the individuals that have registered in order to try to find a carpool partner. The Measure C Carpool Program registrants are those that are already carpooling and have registered for the Carpool Incentive: \$1,000 each month and grand prizes at the end of the fiscal year. On average, approximately 27% of the carpoolers that are registered have submitted logs in the last few months. Specifically, 390 submitted logs in November 2010, 360 submitted logs in December 2010, and 390 submitted logs in January 2011.

Ms. Veenendaal reported that in the last 3 months, staff has made grass-roots contact with 90 local businesses and organizations in order to promote and market the program. Staff has successfully presented the program to the employees of 3 different businesses/organizations by making 4 different presentations in the last 3 months. Approximately 300 employees/potential carpoolers were reached using these grassroots practices.

**Measure C Commuter Vanpool Program: [MARTINEZ]**

Suzanne Martinez (Fresno COG) provided an updated on this program. As of 3/1/2011, there are 3 vans that receive the 'New' Vanpool subsidy, and 16 vans that receive the 'Existing' Vanpool subsidy. More than 133 riders are serviced by these 19 vans. Additionally, there are 41 riders in existing vans that are new to carpooling and therefore are eligible for and receive a \$35 voucher award subsidy per month for 12 months.

**Measure C Farmworker Vanpool Program: [MARTINEZ]**

Ms. Martinez went on to provide a brief overview of this program. As of 3/1/2011, there are 427 individuals that receive farmworker vanpool subsidies through Measure C. These individuals are riders in 33 different vans.

**Measure C Senior Taxi Scrip Program: [MARTINEZ]**

Ms. Martinez reported that Taxi Scrip usage has been gradually increasing since the program began. As of 2/1/2011, there are 2,200 Active Taxi Scrip Users. Due to the fact that various satellite locations sell taxi scrip, purchasing statistics lag behind real-time by 1 to 2 months. Information is currently available and up-to-date for the months of October 2010, November 2010, and December 2010.

Below is a table of purchasing and usage statistics for the 3 aforementioned months:

| MONTH         | # of Individual Purchases | Total Value of Scrip Purchased | # of Individuals that used Scrip | Amount Paid out to Taxis for Usage |
|---------------|---------------------------|--------------------------------|----------------------------------|------------------------------------|
| October 2010  | 291                       | \$26,690.00                    | 502                              | \$25,386                           |
| November 2010 | 292                       | \$27,180.00                    | 504                              | \$22,848                           |
| December 2010 | 274                       | \$24,820.00                    | 389                              | \$18,835                           |

Lastly, there are currently 12 taxi cab companies that accept Taxi Scrip.

**Regional Transportation Mitigation Fee (RTMF): [FAWCETT]**

Laural Fawcett (Fresno COG) reported that Fresno COG continues to process the Regional Transportation Mitigation Fee (RTMF), a component of the Measure C Extension approved by voters in 2006. For the period January – March 2011, 197 applications were received; fees were collected for 67 applications while 130 applications were exempt from the RTMF due to vesting protection. Of the 130 exempt applications, 129 were for single-family dwellings. Of the 67 non-exempt applications, 58 were for single-family dwellings. A total of \$117,487.47 was collected of which \$1,675.00 is the administrative processing fee.

There was a brief discussion regarding the amount of fees that have been collected.

This was an information item and required no further action by the Committee.

**III. OTHER BUSINESS**

**A. Items from Staff**

None

**B. Items from Members**

Scott Mozier mentioned the proposals for reauthorization and possible financing versus funding for projects that has been suggested.

Renee Mathis (Clovis) reported that the city of Clovis' Bicycle Master Plan meeting with the Planning Commission will be held on April 28, 2011 at 6 pm.

**IV. PUBLIC PRESENTATIONS**

This portion of the meeting is reserved for persons wishing to address the TTC on items within its jurisdiction but not on this agenda. **Note: Prior to action by the TTC on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.**

There were no public presentations.

There being no further business the meeting was adjourned.

Respectfully submitted,



Tony Boren, Executive Director

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## **JOINT Transportation Technical Committee / Policy Advisory Committee**

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The TTC and the PAC will meet as a joint Committee to consider scheduled public presentations brought before the Committees. This portion of the meeting is scheduled to begin at 10:00 a.m.

**V. PRESENTATIONS**

**1. Caltrans Report [CALTRANS]**

Michael Navarro (Caltrans) provided an update. The April edition of the Caltrans Update for the Fresno Council of Governments was handed out. Mr. Navarro briefly highlighted current projects. A copy of the report will be included in the Policy Board meeting package.

This was an information item and required no further action by the Committee.

**2. Amtrak San Joaquin Corridor Environmental Study [Tom Dodson, Tom Dodson and Associates]**

Tom Dodson, an environmental consultant, gave a powerpoint presentation describing the Amtrak San Joaquin Corridor Environmental Study. A copy of the presentation is available on our website at [www.fresnocog.org](http://www.fresnocog.org).

This was an information item and required no further action by the Committee.

**3. High Speed Rail Update [BOREN]**

Tony Boren, Executive Director, gave a brief update. Mr. Boren asked Mr. Dodson to give an update on how Amtrak is working with the High Speed Rail Authority. It was pointed out that there will be a High Speed Rail meeting on April 28th in Sacramento at the State Building from 1-3 pm.

Dennis Manning (FARRC) asked when the EIR is now expected to be released. It is believed to be released in late June or early July. Mr. Boren pointed out that outreach to the Ag community is being done.

**4. 2010 Central California Children's Agenda - Endorsement [Tim Curley, Central California Children's Institute]**

Mr. Curley gave a brief presentation regarding the request for endorsement of the 2010 Central California Children's Agenda endorsing strategies under Goals 1 and 3.

Following a brief discussion, a motion was made by Cruz Ramos (San Joaquin) and seconded by Ron Manfredi (Kerman) to recommend the Policy Board endorse these goals. A vote was called for and the motion carried.

**5. Child Care Facilities – Entitlement Permit Process Streamlining [Wilma Hashimoto, Fresno Co. Office of Education]**

Wilma Hashimoto, Fresno County Office of Education, made a presentation at this month's TTC/PAC meeting requesting that the COG Policy Board endorse the concept of streamlining the entitlement permit process for childcare facilities throughout Fresno County. Ms Hashimoto requested that the Fresno COG Policy Board take the draft resolution back to their individual governing bodies for consideration. The Fresno County Office of Education will follow up with local agencies and return to the COG Policy Board to request a joint resolution.

Following a brief discussion, Jeffrey Webster (FCRTA) made a motion to recommend support. The motion was seconded by Bruce Rudd (Fresno). A vote was called for and the motion carried.

## **Policy Advisory Committee**

The Policy Advisory Committee will consider all Transportation and Administrative Items on the Agenda

### **Members Present:**

Dwight Kroll, City of Clovis  
Bruce Rudd, City of Fresno  
Gerald Forde, City of Huron  
Ron Manfredi, City of Kerman  
Don Pauley, City of Kingsburg  
Krystal Chojnacki, City of Mendota

Frank Steenport, City of Orange Cove  
Lou Martinez, City of Parlier  
Cruz Ramos, City of San Joaquin  
Brian Haddix, City of Sanger  
Lynn Gorman, Fresno County

### **Others Present:**

Michael Navarro, Caltrans  
Betty Miller, Caltrans  
Tom Dodson, TDA  
Lou Gossenberg, Caltrans, Rail  
Tim Curley, Children's Hospital  
Wilma Hashimoto, FCOE  
Chad Fitzgerald, Clovis  
Michael Sigala, Sigala, Inc.  
Steve Samuelian, California Consulting  
Nicholas Paladino, Fresno Cycling  
Jeffrey Webster, FCRTA  
Walt Plachta, Blackburn Consulting  
Barbara Steck, Fresno COG

Les Beshears, Fresno COG  
Jeff Long, Fresno COG/FAX  
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Kristine Cai, Fresno COG  
Todd Sobrado, Fresno COG  
Kai Han, Fresno COG  
Marla Day, Fresno COG

Don Pauley, Vice Chair, called the meeting to order.

## **VI. TRANSPORTATION CONSENT ITEMS**

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- H. FY2011 Caltrans Section 5310 Grant Program Grading Results [SOBRADO]

For a complete summary of these items, please see the April 8, 2011 Annotated Agenda.

A motion was made by Lynn Gorman (County) and seconded by Gerald Forde (Huron) to approve the Transportation Consent Items as presented. A vote was called for and the motion carried.

## **VII. TRANSPORTATION ACTION / DISCUSSION ITEMS**

- A. Selection of Towing Provider for Freeway Service Patrol [Thompson]

Clark Thompson (Fresno COG) gave a brief powerpoint presentation providing an overview of the Freeway Service Patrol. Mr. Thompson reported that the following five proposals were submitted in response to the Request for Proposals issued February 1, 2011 for a towing provider for Fresno's Freeway Service Patrol (FSP) for fiscal years 2011/12 – 2013/14:

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Following a brief discussion, a motion was made by Ron Manfredi (Kerman) and seconded by Cruz Ramos (San Joaquin) to approve the recommendation of the FSP partners of Fresno Budget Towing for a towing provider for Fresno's Freeway Service Patrol for fiscal years 2011/12 – 2013/14. A vote was called for and the motion carried.

- B. **Federal Transportation Improvement Program (FTIP) Amendment No. 3, Regional Transportation Plan (RTP) Amendment No. 1 and Corresponding Conformity Analysis – Resolution 2011-02 [GARZA]**

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Amendment No. 1 to the 2011 RTP and Corresponding Conformity Analysis is scheduled for the April 28, 2011 Policy Board meeting. One formal comment from the City of Fresno has been received to date.

A motion was made by Cruz Ramos (San Joaquin) and seconded by Lynn Gorman (County) to recommend adoption of Amendment No. 3 to the 2011 FTIP, Amendment No. 1 to the 2011 RTP, and Corresponding Conformity Analysis by approval of Resolution 2011-02. A vote was called for and the motion carried.

**C. Measure C Update – Carpool/Taxi Scrip/RTMF [VEENENDAAL/MARTINEZ/FAWCETT]**

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This was an information item and required no further action by the Committee.

#### **VIII. ADMINISTRATIVE CONSENT ITEMS**

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##### **A. Monthly Legislative Update [GARZA]**

##### **B. Measure C Citizen Oversight Committee Vacancies [VEENENDAAL]**

For a complete summary of these items, please see the April 8, 2011 Annotated Agenda.

A motion was made by Lynn Gorman (County) and seconded by Cruz Ramos (San Joaquin) to approve the Administrative Consent Items as presented. A vote was called for and the motion carried.

#### **IX. ADMINISTRATIVE ACTION / DISCUSSION ITEMS**

Steve Samuelian, California Consulting asked to move his report, Item IX F up on the agenda. The Committee agreed.

##### **F. California Consulting Update**

##### **Mr. Samuelian reported on his monthly activities on behalf of Fresno COG.**

- The Fresno COG Sacramento One Voice trip took place on April 5<sup>th</sup> and 6<sup>th</sup>.
- A meeting took place with California Consulting, City of Fresno, Partnership for the San Joaquin Valley and Fresno COG to discuss lobbying efforts
- SB325 – several from Fresno County will participate in hearings in Sacramento
- Enterprise Zone bill

This was an information item and required no further action by the Committee.

##### **A. 2010-11 Overall Work Program Amendment #3 – Travel Budget [BESHEARS]**

Les Beshears (Fresno COG) reported that Fresno COG has \$26,000 budgeted for travel in its overhead accounts and another \$5,000 budgeted in WE 910 for a total travel budget of \$31,000. Three quarters of the way through the year, increased travel demands due to our expanding Valleywide role and need for more broad based staff training, we have effectively expended that budget. Staff request \$10,000 in carry over LTF funds to provide travel and staff training for the remainder of the year. The increased travel demands have been recognized and accounted for in the proposed 2011/12 budget.

A motion was made by Krystal Chojnacki (Mendota) and seconded by Cruz Ramos (San Joaquin) to recommend OWP Amendment #3 increasing the travel budget \$10,000. A vote was called for and the motion carried.

**B. Caltrans Planning Grant Application on behalf of Central CA Regional Obesity Prevention Project (CCROPP) – Resolution 2011-09 [STECK]**

Barbara Steck presented this item. CCROPP has requested that Fresno COG partner on a Community Based Transportation Planning Grant to coordinate regional engagement of low income residents in planning for transportation improvements in 8 counties: by developing and implementing a Transportation and Health Leadership module in Spanish; conduct 8 county Transportation Surveys with unrepresented diverse residents, and develop curriculum on transportation and health for 14 Smart Valley Places communities in 8 Planning Institutes. Knowing CCROPP's work on built environment policy and their ability to engage community members, we are confident that they will be successful in producing valuable outcomes on this proposal.

CCROPP was not aware of the need for Fresno COG's participation until after our March Policy Board meeting and therefore does not have a resolution to submit with the proposal. In addition, we are not able to sign the application signature page until we have Policy Board approval. We are hoping that Caltrans will accept the application with the understanding that we will be taking the item and the resolution through our committee process in April. Match funding will come from CCROPP's RWJF Healthy Kids, Healthy Communities Grant.

A motion was made by Bruce Rudd (Fresno) and seconded by Cruz Ramos (San Joaquin) to recommend approval of Resolution 2011-09 authorizing Fresno COG to act as fiscal agent for Caltrans grant related to CCROPP proposal. A vote was called for and the motion carried.

**C. San Joaquin Valley Goods Movement Consultant [BOREN/SIGALA]**

Tony Boren, Executive Director reported that in fiscal year 2010-2011, the eight valley regional transportation planning agencies received a funding award for a Caltrans partnership planning grant for the San Joaquin Valley Interregional Goods Movement Plan. The Plan will build on previous work efforts and further refine the criteria and decision-making process for future coordinated selection for valley wide projects. The Study will occur over a 24-month period beginning in May 2011. Fresno COG is the fiscal agent for the project. The total project cost is \$635,000. Of this amount, \$300,000 will be funded by the eight regional transportation planning agencies and \$300,000 from Caltrans. \$35,000 is identified as an in-kind match from all eight regional planning agencies.

A request for proposals was issued on February 8, 2011 for consultant services to conduct the project. Three proposals were submitted and all three firms were interviewed on March 28, 2011. Cambridge Systematics was chosen by a selection committee representing six staff from valley regional planning agencies. The consultant contract will be for a maximum of \$549,795.

A motion was made by Cruz Ramos (San Joaquin) and seconded by Lynn Gorman (County) to authorize the Fresno COG Executive Director, on behalf of the eight valley regional transportation planning agencies, to negotiate and execute an agreement for professional services with Cambridge Systematics for \$549,795 to conduct the San Joaquin Valley Interregional Goods Movement Plan. A vote was called for and the motion carried.

**D. Fresno COG 2011 One Voice Sacramento Trip – April 5<sup>th</sup> and 6<sup>th</sup> [GARZA]**

Melissa Garza (COG) reported on the Fresno COG 2011 One Voice Sacramento trip. A copy of the agenda and participant list was handed out at the meeting. Gerald Forde (Huron) attended the meetings and thanked Fresno COG staff for all their hard work. Mr. Forde thought that the meetings were very informative.

This was an information item and required no further action by the Committee.

**E. Regional Policy Council Report [STECK]**

Ms. Steck reported that the SJV Regional Policy Council held its quarterly meeting on Friday, March 25, 2011 at Fresno COG. The agenda for the meeting s included in the meeting package and the minutes for the meeting were handed out at the meeting.

This was an information item and required no further action by the Committee.

**F. California Consulting LLC Report [SAMUELIAN]**

**Moved up on the agenda.**

**G. SRI Report [MANROSS]**

Mr. Boren reviewed the written report that was included in the meeting package. Dr. Manross has been asked by Fresno Works to help with facilitating meetings regarding High Speed Rail with the Ag community.

This was an information item and required no further action by the Committee.

**X. OTHER BUSINESS**

**A. Items from Staff**

Mr. Boren reported that the City of Fresno has asked staff to look into alternative days of the week for the Policy Board meetings due to the Fresno City Council meetings being held on Thursdays. A copy of the memo that was sent to the Board members will be forwarded to the City Managers and City Clerks. This will be discussed at the Policy Board meeting on April 28<sup>th</sup>.

**B. Items from Members**

None

**XI. PUBLIC PRESENTATIONS**

This portion of the meeting is reserved for persons wishing to address the PAC on items within its jurisdiction but not on this agenda. **Note: Prior to action by the PAC on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.**

None

There being no further business, the meeting was adjourned.

Respectfully submitted,



Tony Boren, Executive Director

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**\*Items listed as information still leave the option for guidance/direction actions by the Committee.**

**\*\*All enclosures are available on our website at [www.fresnocog.org](http://www.fresnocog.org) – Committees and Agendas**