

**Regular Meeting
Administrative Action Item 3A
February 07, 2011**

SUBJECT:

- **Election of Commission Chair and Vice Chair.**
- **ALUC Commission Vacancy.**

STAFF CONTACT: **Laural Fawcett**
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RECOMMENDATION:

Staff recommends that the Commission:

- Discuss whether the office of Chair currently held by Mr. Feasel, and Vice Chair formerly held by the late Chuck Wilson should be determined at this regular meeting or the next regular meeting per the ALUC bylaws which state that elections for these positions be held by the Commission at the first regular meeting of every odd numbered year.
- Approve a procedure for filling the current vacancy. The following procedure is suggested per Staff discussion with County Counsel Mike Rowe:
 1. A notice of ALUC vacancy to be filled shall be posted on the Fresno COG website, and sent via email to a wide range of ALUC relevant recipients, in order to provide for a transparent selection of a qualified and appropriate aviation expert. The notice will clearly state a 30 day time limit from the time of emailing to respond to ALUC staff with a statement of interest in serving on the Fresno County ALUC and an experience summary.
 2. At the end of the 30 days, ALUC Staff will compile a list of the applicants and forward them to the Airport Managers throughout Fresno County for review, with instructions for each manager to select a candidate for the ALUC. The time limit for this process to be completed and results returned to ALUC Staff will be 14 calendar days from the time of notice, which will be concurrently by email and regular post. An original signed submission on airport letterhead will be required.
 3. At the end of the 14 calendar days, the votes will be tallied by ALUC Staff, kept on file permanently, and the candidate with the most votes will be notified along with the ALUC and Airport Managers. The new Commissioner will then begin service with all of the rights and responsibilities thereof.