

FRESNO COUNTY RURAL TRANSIT AGENCY
2100 Tulare Street, Suite 619 Fresno, CA 93721
Phone: 559 - 233 - 6789 Fax: 559 - 233 - 9645
Webpage: www.ruraltransit.org Email: jwebster@ruraltransit.org

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

AGENDA

DATE: Thursday, September 30, 2010
TIME: **5:30pm**, *before* the Council of Fresno County Governments (COFCG) Meeting
PLACE: COFCG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726
*(Corner of Tulare and Van Ness Ave. - above "Club One"
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)*

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call Fresno COG (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA is unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

ROLL CALL

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

ACTION ITEMS

- II. Approve "Executive Minutes of July 29, 2010" (Attachment).
III. Approval of "Third Phase" of Vehicle Surveillance, Monitoring, and Recording Equipment Grant Application to the Governor's Office of Homeland Security, Resolution 2010-07 (Attachment).

REVIEW AND COMMENT ITEMS

- IV. None.

INFORMATIONAL ITEMS

- V. Acknowledgment of FCRTA's 31st Anniversary on September 27, 2010 (Attachment).

consideration that she and her staff could provide. The staff meeting concluded early and we went into her office, moments later her two (2) subordinated staff joined us. Within a couple of minutes, it became clear that they had not read my letter, or were familiar with the supporting documentation. Each had thought that "the other person" had read the material. I then systematically reviewed each matter, to which they said they were still waiting for my response. On each and every instance, I simply told them that I had previously send them the requested material, and that it had also been provided as an "attachment" to the email letter. To back it up, I simply pulled a hard copy from brief case and gave it to them again. This process went on for approximately twenty (20) minutes to their complete surprise. They concluded that I had everything in proper order, and that all matters had been successfully resolved. At the conclusion of my visit, I received a signed copy of our Contract and permission to proceed with all other agreements. I am thankful that everything turned out in our favor, and our programs are moving forward again.

INFORMATIONAL ITEMS

V. Arrival of CNG Refueling Pumps, Manufacturer's On-Site Training and Installations Progress Report (Oral Report).

Mr. Webster reported that we had received all our purchased CNG pumps. The manufacturer had been in Fresno the previous week teaching our maintenance contractor how to install and service the pumps accordingly. Six (6) engineers from across the country, had taken the opportunity to come to Fresno and inspect the equipment and seek answers to there questions. A meaningful exchange took place, including recommendations for immediate resolution of minor issues. The pumps have been successfully installed in Kingsburg. Work is proceeding in Firebaugh, Parlier and Mendota. Mr. Webster noted that our refueling hoses had been reevaluated to ensure that they meet the latest pending Zero Greenhouse Emission Standards. Once each installation to completed, new twenty-two (22) passenger vehicles will be ready for placement and operation. Staff will be working closely with each City Manager to schedule a suitable presentation to the City Councils with local media attention, for the benefit of their local constituents.

Board member expressed excitement for the reported good news to their respective Cities.

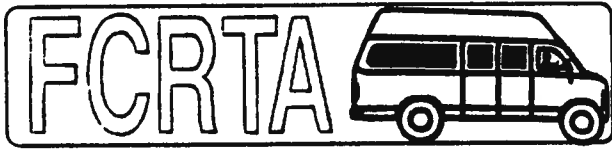
There being no further business, the meeting was adjourned.

Respectfully submitted,



Jeffrey D. Webster, General Manager
Fresno County Rural Transit Agency

JDW/tg



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FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

Executive Minutes

DATE: Thursday, July 29, 2010
TIME: Following the 5:30pm Council of Fresno County Governments (COFCG) Meeting
PLACE: COFCG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93721

Members Present: Mayor Trinidad M. Rodriguez, City of Kerman, Chair
Mayor Dennis Lujan, City of Selma, Vice Chair
Mayor Ron Lander, City of Coalinga
Mayor Javier Marquez, City of Firebaugh
Councilmember Rico Aguayo, City of Fowler
Mayor Ramon Dominguez, City of Huron
Mayor Bruce Blayney, City of Kingsburg
Mayor Robert Silva, City of Mendota
Mayor Victor Lopez, City of Orange Cove
Mayor Armando Lopez, City of Parlier
Mayor Mary Fast, City of Reedley
Mayor Amarpreet Dhaliwal, City of San Joaquin
Mayor Victor Ruiz, City of Sanger
Supervisor Phil Larson, County of Fresno

Jeffrey D. Webster, General Manager
Janelle Kelley, Legal Counsel

The meeting was called to order by Mayor Trinidad M. Rodriguez, Chair.

ROLL CALL

There were nineteen (19) votes from fourteen (14) members present; representing a 100% quorum and business was in order.

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

There were no public presentations at that time.

ACTION ITEMS

- II. Approve "Executive Minutes of June 24, 2010".

Following an expressed opportunity for public comment, a motion was made by Mayor Lander (Coalinga) and seconded by Mayor Dominguez (Huron) to approve the June 24, 2010 minutes as written. A vote was called for and the motion carried.

III. Acceptance of FCRTA's 2008-09 Fiscal Year Audit Report.

Jeffrey Webster, General Manager, referred to the staff Memorandum from himself and Les Beshears, Finance Director during his presentation. Also attached was the Audit Report from the Accountancy Corporation of Dedekian, George, Small and Markarian. He stated that the resultant findings reflected a clean audit with no material findings. The Board Members expressed appreciations for the results.

After an expressed opportunity for public comment, a motion was made by Mayor Lopez (Orange Cove) and seconded by Mayor Lujan (Selma) to accept FCRTA's 2008-09 Fiscal Year Audit Report. A vote was called for and the motion carried.

REVIEW AND COMMENT ITEMS

IV. Grant Applications Status Report (Oral Report).

Mr. Webster reported on his response to the Board directive, made at the previous months Meeting, regarding the ongoing difficulties that he was having with Caltrans Headquarters staff regarding several delayed and current Grant Contracts.

He reported that he had composed a letter, as directed by the Board at their June 24, 2010 Meeting, recapping the individual issues that needed to be resolved immediately. The letter included ten (10) attachments that had been previously transmitted over the previous eighteen (18) month period, to facilitate a complete review of all the supportive documentation necessary resolve each stipulated issue. The package was emailed to District 06 and multiple Headquarters staff on June 29, 2010. I mentioned my pending vacation schedule, to allow them ample review time. A few days later, while on vacation, I was sent an email requesting a Conference Call the next day, during my vacation period (that illustrated to me that they had not really read my letter). When I returned from vacation, I contacted them to set-up an appropriate Conference Call. The scheduled one (1) hour call took place on Wednesday, July 14th with only two (2) subordinate staff members, the Division Chief was on vacation. During the brief twenty (20) minute conversation, there was still a lot of confusion regarding what they were expecting me to still submit for their review and comment. They stipulated new comments expressed by the Chief. Following the meeting I received an email summarizing their remaining issues. It was then evident that I must discuss the matter directly with the Chief. I determined that she would be returning to the office on Monday, July 19th.

Over the weekend, I assembled responses to each remaining issue, and determined that my best strategy would be to go to Headquarters, and communicate directly with the staff on Monday, July 19th. I arrived without an appointment at 11:30am. Everyone appeared to be too busy to meet with me, so I went to an early lunch and returned at 1:00pm. At about 1:10pm the program Chief, opened her door exited her office, and found me sitting outside her office. She asked me what I was doing there, and wondered if I was her 1:30pm appointment, that needed to be cancelled. I briefly explained my intent and expectations before I would leave Sacramento and return to Fresno. Excuses were made as to a scheduled two (2) hour staff meeting, that may not go as long as scheduled, and her intent to leave at 3:00pm. I simply told her that I would wait patiently, for any

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION 2010-07

IN THE MATTER OF:
HIGHWAY, SAFETY, TRAFFIC REDUCTION,)
AIR QUALITY, AND PORT SECURITY BOND)
ACT OF 2006)
_____)

APPROVAL FOR APPLICATION
FOR FUNDING

WHEREAS, the Highway, Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, approved by the voters as Proposition 1B on November 7, 2006, as enacted by SB99 Statutes of 2007 includes a program of funding to be deposited in the Transit System Safety, Security, and Disaster Response Account to be made available for projects that provide increased protection against a security and safety threat, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems, and

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) recognizes that the Council of Fresno County Governments (Fresno COG) is the designated County Transportation Commission responsible for calculating and approving the available allocation for each project sponsor applying for funds pursuant to PUC Sections 8879.55(a)(2), hereby authorizes Grant ID FY 2009-10 Proposition 1B 6261-0002 funds; and

WHEREAS, The Fresno COG has determined that the apportionment and allocation to the FCRTA for FY 2009-10 Proposition 1B 6261-0002 funds is \$165,527; and

WHEREAS, The FCRTA has prepared an Application with Investment Justification to secure funding for the "Third Phase" on Vehicle Surveillance, Monitoring, and Recording Equipment that continues to be Intelligent Transportation System (ITS) compatible with the previously secured equipment and continues to be compatible with the two (2) other general public transit operators, Fresno Area Express and Clovis Transit, in Fresno County.

NOW THEREFORE, be it resolved, the FCRTA General Manager, Jeffrey Webster, is hereby authorized to execute for and on behalf of the Fresno County Rural Transit Agency, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the Governor's Office of Homeland Security.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 30th day of September, 2010.

AYES:

NOES:

ABSTAIN:

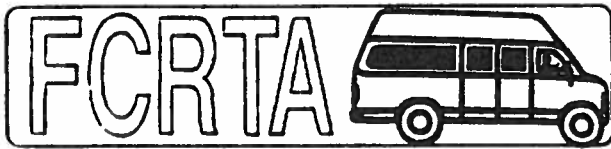
ABSENT:

Signed: _____
Trinidad M. Rodriguez, Chairman

ATTEST:

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a regular meeting thereof held on the 30th day of September, 2010.

Signed: _____
Jeffrey D. Webster, FCRTA General Manager



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September 1, 2010

MEMORANDUM

TO: FCRTA Board of Directors
COFCG / FCRTA Policy Advisory Committee
COFCG Transportation Technical Committee

FROM:  Jeffrey D. Webster, General Manager

SUBJECT: Acknowledgment of FCRTA's 31st Anniversary on September 27, 2010.

INFORMATIONAL ITEM

Please be advised that the Fresno County Rural Transit Agency will be recognizing its Thirty-First (31st) Anniversary in September. The Joint Powers Agency was formed by the current members on September 27, 1979. I am pleased to recognize that one (1) of the original signatories to the legal documents is currently serving on our Board of Directors at this time:

- Mayor Victor Lopez, City of Orange Cove.

The Agency has had a reputation of being the "best kept secret" in Fresno County. The circumstance that lead to the formation of the Agency was one of mutual problem solving. No one was sure if our services would continue to be justifiable or necessary. The operations have been carefully nurtured, evaluated and modified to be an exemplary service for rural residents, worthy of State and national recognition. We have made over 10 million passenger trips thus far.

We wish to thank each of our patrons, employees, contractors, vendors, and Member Agencies for making this program so successful.