



FRESNO COUNTY RURAL TRANSIT AGENCY
2035 Tulare Street, Suite 201 Fresno, CA 93721
Phone: 559 - 233 - 6789 Fax: 559 - 233 - 9645
Webpage: www.ruraltransit.org Email: jwebster@ruraltransit.org

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

AGENDA

DATE: Thursday, June 24, 2010
TIME: Following the 5:30pm Council of Fresno County Governments (COFCG) Meeting
PLACE: COFCG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726
(Corner of Tulare and Van Ness Ave. - above "Club One"
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call Fresno COG (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA is unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

ROLL CALL

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

ACTION ITEMS

- II. Approve "Executive Minutes of May 27, 2010" (Attachment).
- III. Adoption of Updated Draft 2010-11 FCRTA Budget, Resolution 2010-01 (Attachment).
- IV. Adoption of FCRTA's 2010-11 Transportation Development Act Funding Claim, Resolution 2010-02 (Attachment).
- V. Adoption of Urban and Rural Consolidated Transportation Services Agency (CTSA) Operations Program and Budget for 2010-11, Resolution 2010-03 (Attachment).
- VI. Adoption of FCRTA's and the Fresno County Economic Opportunities Commission, as the Rural CTSA's 2010-11 Transportation Development Act Funding Claim, Resolution 2010-04 (Attachment).
- VII. Adoption of 2010-11 Federal Transit Administration Section 5311 Grant Application, Resolution 2009-05 (Attachment).
- XIII. Approve FCRTA's Measure-C Claim for 2010-11, Resolution 2010-06 (Attachment).

(Continued to Page 2)

FCRTA Agenda for June 25, 2009 - Continued

REVIEW AND COMMENT ITEMS

- XII. Status Report on Contracts with Caltrans (Oral Report),

INFORMATIONAL ITEMS

- XIII. Safety Compliance Report / Terminal Record Update Conducted by the California Highway Patrol Resulting in a Rating of: "Satisfactory" (Oral Report).



FRESNO COUNTY RURAL TRANSIT AGENCY

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Phone: 559 - 233 - 6789 Fax: 559 - 233 - 9645
Webpage: www.ruraltransit.org Email: jwebster@ruraltransit.org

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

Executive Minutes

DATE: Thursday, May 27, 2010
TIME: Following the 5:30pm Council of Fresno County Governments (COFCG) Meeting
PLACE: COFCG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93721

Members Present: Mayor Trinidad M. Rodriguez, City of Kerman, Chair
Mayor Dennis Lujan, City of Selma, Vice Chair
Mayor Ron Lander, City of Coalinga
Mayor Javier Marquez, City of Firebaugh
Councilmember Rico Aguayo, City of Fowler
Mayor Ramon Dominguez, City of Huron
Mayor Victor Lopez, City of Orange Cove
Mayor Armando Lopez, City of Parlier
Councilmember Pete Chavez, City of Reedley
Mayor Amarpreet Dhaliwal, City of San Joaquin
Mayor Victor Ruiz, City of Sanger
Supervisor Henry Perea, County of Fresno

Jeffrey D. Webster, General Manager
Janelle Kelley, Legal Counsel
Marla Day, Fresno COG

There were seventeen (17) votes from twelve (12) members present; representing a quorum and business was in order.

The meeting was called to order by Mayor Trinidad M. Rodriguez, Chair.

ROLL CALL

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

There were no public presentations.

ACTION ITEMS

- II. Approve "Executive Minutes of April 29, 2010".

Following an expressed opportunity for public comment, a motion was made by Mayor Lopez (Orange Cove) and seconded by Mayor Lopez (Parlier) to approve the April 29, 2010 minutes as written. A vote was called for and the motion carried.

III. FCRTA Board of Directors Possible Reconsideration of its Policy to Meet Monthly, Even When There are No Item of Business for the Agenda (Attachment).

Jeffrey Webster, General Manager referred to a Memorandum dated April 30, 2010 responding to questions that arose by Supervisor Case at the April 29, 2010 meeting regarding monthly meetings when there are no items of business for the agenda. There was a brief discussion regarding the considerations enumerated in the Memorandum. Mr. Webster mentioned that the Board's approved items are subject to public comment or protest until the Executive Minutes are formally approved at the next regularly scheduled Board meeting. Mr Perea, (Fresno County) objected to Mr. Webster reference to the mention of the Board stipend. Mr Webster will amend the Memorandum accordingly.

Mayor Lujan (Selma) stated that the public should be allowed to make comments and have input into the process. He felt that just because the General Manager did not have an item for the Agenda, it did not mean that one of the members of the Board or public did not have something that needed to be addressed.

After an expressed opportunity for comment, a motion was made by Mayor Lujan (Selma) and seconded by Mayor Lander (Coalinga) to continue having regular monthly meetings. A vote was called for and the motion carried.

REVIEW AND COMMENT ITEMS

- IV. The Initial 45 day Review (April 27, 2010) Draft Fresno County Rural Transit Agency's 2010-11 Budget, Attached (Yellow Cover).
- V. The Updated Review (May 14, 2010) Draft Fresno County Rural Transit Agency's 2010-11 Budget, Attached (Green Cover)
- VI. Urban and Rural Consolidated Transportation Services Agency (CTSA)'s Draft Operations Program and Budget, 2010-11 (Provided in the Fresno COG Agenda Package, Buff Cover).

Mr. Webster referred to the three (3) documents included in the meeting package. These documents have been released for 45 day review and comment period and will be presented for approval on June 24, 2010.

Supervisor Perea asked for an explanation for the increases in FCRTA's Administrative Budget. Mr Webster briefly explained the overall one percent (1%) increase in the Administrative Budget. He noted the Salaries and Benefits increased 1.9% as a reflection of minor benefit increases. He noted that the positions only included the General Manager, Administrative Assistant, and a small portion of the Fresno COG's Finance Director. The expenses for the COFCG Administrative Services declined -2.5%. Office Rent increased 3.5%, as reflection of the previously negotiated automatic adjustments in the COFCG's existing Contract. He also mentioned that the five (5) year lease agreement is subject to renegotiation next year. He further noted that the budget reflects an opportunity for a slight cost of living increase if the Board were inclined to consider one. Last year, none was requested in consideration of the economic downturn. None is being requested or considered at this time by the Staff. He further noted that no Cost of Living

increases are reflected for any of the associated employees this next year. Mr. Perea was pleased to hear that, because in these economic times the employees should be thankful that they have jobs, especially in light of cut backs experienced throughout local government now. Mr. Webster agreed.

INFORMATIONAL ITEMS

- VII. The FCRTA General Manager has completed his Three (3) Years of Service on the Federal Transit Administration's (FTA) "National Rural Transit Assistance Program (NRTAP) Review Board" in Washington DC., as One of Four Other "Rural Transit Operators" across the Country. (Ron Hughes, of Kings County, was selected as the One of the Next Representatives).

This was an information item and required no further action by the Board.

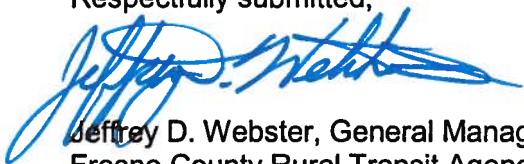
- VIII. The FCRTA General Manager has Completed his Two (2) Years of Service on the Transportation Cooperative Research Program's (TCRP) Project B-31A Panel to Direct their Consultant in Preparing a "Guidebook for Rural Demand-Responsive Transportation: Measuring, Assessing, and Improving Performance, for the Transportation Research Board (TRB) of the National Academies, as Sponsored by the Federal Transit Administration (FTA). FCRTA Data was utilized in the Report. (Caltrans has contracted with the Consultant to Conduct a Webinar to Review the Report with all the Other 120 Rural Operators in California.)

This was an information item and required no further action by the Board.

ADJOURN

There being no further business, the meeting was adjourned.

Respectfully submitted,



Jeffrey D. Webster, General Manager
Fresno County Rural Transit Agency

JDW/md

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2010-01

In the Matter of:)
2010-2011 Budget)

RESOLUTION ADOPTING THE
BUDGET FOR FY 2010-2011

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) has prepared a comprehensive Draft Budget reflecting anticipated revenues and expenditures for both capital and operations associated with the Agency's twenty (20) sub-system service providers; and

WHEREAS, the Draft Budget was subjected to a forty-five (45) day review process; and

WHEREAS, each Member Agency's Policy Board has had the opportunity to specifically review the Budget; and

WHEREAS, each Member Agency supports the Budget, and has agreed to set-aside negotiated Transportation Development Act (TDA) funds for stipulated purposes; and

WHEREAS, the Board of Directors has invited the general public to comment on the Budget, and

WHEREAS, the Budget must be adopted in order to continue providing the necessary financial support to the rural public transit system.

NOW, THEREFORE BE IT RESOLVED, that the Fresno County Rural Transit Agency does hereby adopt its Budget for 2010-2011 totaling seven million, eight hundred and twenty-two thousand, four hundred and fifty-nine dollars (\$7,822,459).

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24th day of June, 2010.

(RESOLUTION NO. 2010-01, Continued)

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: Trinidad Rodriguez Chairman

I hereby certify that the foregoing
is a true copy of a resolution of
the Fresno County Rural Transit
Agency duly adopted at a meeting
thereof held on the 24th day of
June, 2010.

Signed: Jeffrey D. Webster, General Manager

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2010-02

In the Matter of:)
TRANSPORTATION)
DEVELOPMENT ACT OF)
1971, AS AMENDED)

RESOLUTION ADOPTING A
LOCAL TRANSPORTATION
FUND AND STATE TRANSIT
ASSISTANCE FUND CLAIM
FOR 2010-2011

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) has been created by a Joint Powers Agreement (September 27, 1979) to provide rural public transportation services in accordance with the 2007 Edition (adopted May 28, 2007) of the Regional Transportation Plan for Fresno County and the adopted Short Range Transit Plan for the Rural Fresno County Area: 2009-2014 (adopted June 25, 2009); and

WHEREAS, the FCRTA has the power to claim Local Transportation Funds for public transportation services in behalf of its Member Agencies; and

WHEREAS, the FCRTA has prepared, reviewed, adopted (June 24, 2010) its Operating Budget for 2010-2011 totaling \$5,872,459 and its Capital Budget for 2010-2011 totaling \$10,726,335; and

WHEREAS, the Budget is comprehensive in its approach and content, by reflecting anticipated revenues and expenditures, both capital and operating associated with FCRTA's twenty (20) subsystem service providers; and

WHEREAS, each Member Agency continues to approved their financial participation in FCRTA; and

WHEREAS, each Member Agency continues to reserve Local Transportation Funds for the FCRTA to claim; and

WHEREAS, the total amount of Local Transportation Funds and State Transit Assistance Funds to be claimed in support of this year's Budget is equal to \$7,511,593.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency hereby approves the attached claim as presented.

BE IT FURTHER RESOLVED, that the 2010-2011 Local Transportation Fund Claim shall be submitted by the Fresno County Rural Transit Agency to the Council of Fresno County Governments for review, processing, and payment.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24th day of June, 2010

(Resolution 2010-02, Continued)

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: Trinidad Rodriguez, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 24th day of June, 2010.

Signed: Jeffrey D. Webster, General Manager

Date: 6/24/10

Claimant: Fresno County Rural Transit Agency

TRANSPORTATION FUNDING CLAIM FOR FISCAL YEAR: 2010/11

TO: Council of Fresno County Governments
2035 Tulare Street, Suite 201
Fresno, California 93721

FROM: Applicant: Fresno County Rural Transit Agency
Address: 2035 Tulare Street, Suite 201
City: Fresno Zip Code: 93721
Contact: Jeffrey Webster Phone: 559-233-6789 ext. 220

This applicant is an eligible claimant pursuant to Section 99203 of the Public Utilities Code and certifies that the following transportation funds are available to be claimed:

Local Transportation Fund

Apportionment	\$ <u>349,609.00</u>
Surplus (Prior Years)	\$ <u>0.00</u>
Unexpended, Held by Claimant	\$ <u>6,144,524.00</u>
Other Agency (article 4.5)	\$ <u>78,143.00</u>

State Transit Assistance Fund

Estimate	\$ <u>904,862.00</u>
Prior Year Carryover	\$ <u>0.00</u>
Unexpended, Held by Claimant (S & A OP.)	\$ <u>34,455.00</u>

Other

Audit Exception/Impairment (required General Fund Payback)	\$ <u>0.00</u>
Other (Over-Allocation of Article 8 in FY 2008/09)	\$ <u>0.00</u>

TOTAL

	\$ <u>7,511,593.00</u>
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In accordance with Title 21, Chapter 3, Subchapter 2 and 2.5 of the California Code of Regulations, it is requested that an allocation be made in the total amount of

Seven Million Five Hundred Eleven Thousand Five Hundred Ninety-Three and no/100 Dollars

(spell out amount)

for the purposes and respective amounts specified in the attached claim be drawn from the Local Transportation Fund and State Transit Assistance Fund

Authorized Signature: _____

Title: General Manager

Date: 6/24/10

Date: 6/24/17 Claimant: Fresno County Rural Transit Agency

TRANSPORTATION FUNDING CLAIM DETAIL

PURPOSE	AMOUNT	SUB-TOTAL
1. Bicycle & Pedestrian Facilities (Art. 3)	\$ _____	
(Art. 8a)	\$ _____	
Audit Exceptions (General Fund Payback)	\$ _____	
Unexpended Funds Held By Claimant.....	\$ _____	
		SUB-TOTAL \$ _____
2. Regional Transportation Planning		SUB-TOTAL \$ _____
3. Public Transportation (Art. 4)	\$ 349,609.00	
(Art. 8c)	\$ 0.00	
Other Agency ()	\$ 0.00	
Other Agency ()	\$ 0.00	
State Transit Assistance Funds.....	\$ 939,317.00	
Audit Exceptions (General Fund Payback)	\$ 0.00	
Unexpended Funds Held By Claimant.....	\$ 6,144,524.00	
Other, specify ()	\$ 0.00	
		SUB-TOTAL \$ 7,433,450.00
4. Community Transit Service (CTSA, Art. 4.5)		SUB-TOTAL \$
<u>78,143.00</u>		
5. Streets & Roads (Art. 8a)	\$ _____	
Audit Exceptions (General Fund Payback)	\$ _____	
Unexpended Funds Held By Claimant.....	\$ _____	
		SUB-TOTAL \$ _____
6. To Be Claimed By: ()	\$ _____	
(Consolidated Transp. Serv. Agency)	\$ _____	
Other ()	\$ _____	
Other ()	\$ _____	
Other ()	\$ _____	
		SUB-TOTAL _____
7. Reserved in Fund Pending Further Claiming		SUB-TOTAL \$ _____
	GRAND TOTAL	\$ 7,511,593.00
(Claim Total Must Agree With Total On First Page)		
Minus All Unexpended Funds Held By	\$	6,144,524.00
GRAND TOTAL PAYABLE TO CLAIMANT	\$	1,367,069.00

Allocation instructions and payment by the Fresno County Auditor-Controller to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the rules and regulations of the Transportation Development Act.

Date: 6/24/10

Claimant: Fresno County Rural Transit Agency

BICYCLE AND PEDESTRIAN FACILITIES

Two percent (2%) of the claimant's Local Transportation Fund apportionment must be spent on bicycle and pedestrian facilities (PUC 99233.3 and 99234); such claims are to be filed as Article 3. Claims for projects in excess of 2% may be filed as Article 8a (PUC 99400(a)). If other funding is to be used with Local Transportation Funds to implement projects, such funding should be shown on the claim form.

Project Title and Brief Description	Project Cost
1. (Generic) Various Bicycle and Pedestrian facilities throughout the..... claimant's jurisdiction;	\$ _____
AND/OR	
1. (Specific)	 \$ _____
2. (Specific)	 \$ _____
(add sheets if necessary)	
TOTAL PROJECT COSTS..... \$ _____	

Revenue Source & Amount

LTF (Article 3)	\$ _____
LTF (Article 8a).....	\$ _____
Other:.....	\$ _____
Other:.....	\$ _____
Audit Exception - G.F. Payback ..	\$ _____

STREETS AND ROADS CLAIM

Local Transportation Funds coming to claimants within Fresno County may be used for streets and roads improvements and maintenance pursuant to Article 8 (PUC 99400), but only after Fresno COG makes a finding that public transportation needs within the claimant's jurisdiction are reasonably met by satisfying the service requirements set forth by the Regional Transportation Plan (PUC 99401.5).

Project Title and Brief Description	Project Cost
1. (Generic) Development, Construction and Maintenance of Facilities.....	\$ _____
AND/OR	
1. (Specific)	 \$ _____
2. (Specific)	 \$ _____
(add sheets if necessary)	
TOTAL PROJECT COSTS..... \$ _____	

Revenue Source & Amount

LTF (Article 8a).....	\$ _____
Other:.....	\$ _____
Other:.....	\$ _____
Audit Exception - G.F. Payback ..	\$ _____

Date: 6/24/10

Claimant: Fresno County Rural Transit Agency

PUBLIC AND SPECIALIZED TRANSPORTATION SERVICE CLAIM CLAIM FOR OPERATING AND CAPITAL EXPENSES

Project Description	Project Cost
---------------------	--------------

General Transportation Service (Proposed)	TOTAL \$ <u>16,598,794.00</u>
(Prior Year) \$ <u>15,882,265.00</u>	
Percentage Change <u>4.5%</u> (Information needed per PUC 99266, which states no moneys may be allocated in excess of 15% above preceeding year unless claim is accompanied by supporting documentation)	

Revenue Source & Amounts	<u>Operating</u>	<u>Capital</u>
LTF (Article 4)	\$ 2,353,057.00	\$ 4,141,075.00
LTF (Article 8) (Article 4.5)	\$ 78,143.00	\$ 0.00
STA	\$ 0.00	\$ 939,317.00
Fares	\$ 621,488.00	\$ 3,640,893.00
Other: Measure "C"	\$ 783,780.00	\$ 2,005,050.00
Other: State & Federal Grants	\$ 1,958,383.00	\$ 0.00
Unexpended, Held By Claimant - Interest	\$ 77,608.00	\$ 0.00
Audit Exception - G. F. Payback	\$ 0.00	\$ 0.00

Project Description	Project Cost
---------------------	--------------

Elderly/Handicapped Service (Proposed)	TOTAL \$ _____
(Prior Year) \$ _____	
Percentage Change % (Information needed per PUC 99266, which states no moneys may be allocated in excess of 15% above preceeding year unless claim is accompanied by supporting documentation)	

Revenue Source & Amounts	<u>Operating</u>	<u>Capital</u>
LTF (Article 4)	\$ _____	\$ _____
LTF (Article 8)	\$ _____	\$ _____
STA	\$ _____	\$ _____
Fares	\$ _____	\$ _____
Other:	\$ _____	\$ _____
Other:	\$ _____	\$ _____
Unexpended, Held By Claimant	\$ _____	\$ _____
Audit Exception - G. F. Payback	\$ _____	\$ _____

Project Description	Project Cost
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Consolidated Trans Service Agency (Prop.)	TOTAL \$ _____
(Prior Year) \$ _____	
Percentage Change % (Information needed per PUC 99266, which states no moneys may be allocated in excess of 15% above preceeding year unless claim is accompanied by supporting documentation)	

Revenue Source & Amounts	<u>Operating</u>	<u>Capital</u>
LTF (Article 4.5)	\$ _____	\$ _____
LTF (Article 8c)	\$ _____	\$ _____
STA	\$ _____	\$ _____
Fares	\$ _____	\$ _____
Other:	\$ _____	\$ _____
Other:	\$ _____	\$ _____
Unexpended, Held By Claimant	\$ _____	\$ _____
Audit Exception - G. F. Payback	\$ _____	\$ _____

Date: 6/24/10Claimant: Fresno County Rural Transit Agency

PUBLIC AND SPECIALIZED TRANSPORTATION SERVICE CLAIM SUMMARY SHEET

REQUIRED OPERATING/FAREBOX CALCULATIONS

General Transportation Services:

1. Total Operating Expenses Minus Exclusions*	\$	<u>5,872,459.00</u>
(Amount Excluded \$		
2. Farebox Revenues	\$	<u>522,979.00</u>
3. Other Local Support	\$	<u>154,430.00</u>
4. Total Local Support (add lines 2 & 3)	\$	<u>677,409.00</u>
5. Farebox Revenue/Operating Expense Ratio (divide line 2 by line 1).....	%	
6. Required Minimum Ratio	%	
7. Total Local Support/Oper. Expense Ratio (divide line 4 by line 1)	%	<u>11.54%</u>
8. Required Minimum Ratio	%	<u>10.00%</u>

Elderly/Handicapped Service:

1. Total Operating Expenses Minus Exclusions	\$	
(Amount Excluded \$	\$	
2. Farebox Revenues	\$	
3. Other Local Support	\$	
4. Total Local Support (add lines 2 & 3)	\$	
5. Farebox Revenue/Operating Expense Ratio (divide line 2 by line 1).....	%	
6. Required Minimum Ratio	%	
7. Total Local Support/Oper. Expense Ratio (divide line 4 by line 1)	%	
8. Required Minimum Ratio	%	

Consolidated Transportation Service Agency Service:

1. Total Operating Expenses Minus Exclusions	\$	
(Amount Excluded (\$		
2. Farebox Revenues	\$	
3. Social Service Agency Match	\$	
4. Total Local Support (add lines 2 & 3)	\$	
5. Farebox Revenue/Operating Expense Ratio (divide line 2 by line 1).....	%	
6. Required Minimum Ratio	%	
7. Total Local Support/Oper. Expense Ratio (divide line 4 by line 1)	%	
8. Required Minimum Ratio	%	

Summary Totals

1. Total of All Operating Expenses Plus Exclusions.....	\$	
(All excluded costs should be added back to the total)		
2. Total of All Capital Projects	\$	
3. Grand Total	\$	

Revenue Source and Amount

	LTF Art. 4	LTF Art. 4.5	LTF Art. 8c	STA	Local Support	Fed\State Grants	Other	TOTAL
OPERATING	2,353,057	78,143			727,859	1,958,383	755,017	5,872,459
CAPITAL	4,141,075			939,317		2,005,050	3,640,893	10,726,335
TOTAL	6,494,132	78,143		939,317	727,859	3,963,433	4,395,910	16,598,794

Date: 6/29/10

Claimant: Fresno County Rural Transit Agency

CONTINGENCY PROJECT LISTING

Should additional Local Transportation Fund or State Transit Assistance Fund monies be made available during the current fiscal year, they are hereby also claimed for the following purposes:

() **ARTICLE 3, BICYCLE & PEDESTRIAN FACILITIES**

Project Title & Brief Descriptions

Project Cost

1. Various Bicycle and Pedestrian facilities throughout *\$ Amount of Add'l funds made available in current FY.*
the claimant's jurisdiction

AND/OR

1. \$ _____

(add sheets if necessary)

TOTAL PROJECT COSTS \$ _____

() **ARTICLE 4, PUBLIC TRANSPORTATION**
OR
() **ARTICLE 8C, PUBLIC TRANSPORTATION**

Project Title & Brief Descriptions

Project Cost

1. \$ _____

2. \$ _____

(add sheets if necessary)

TOTAL PROJECT COSTS \$ _____

() **ARTICLE 8, STREETS AND ROADS**

Project Title & Brief Descriptions

Project Cost

1. Development, Construction and Maintenance of Facilities..... *\$ Amount of Add'l funds made available in current FY.*
throughout the claimant's jurisdiction

AND/OR

1. \$ _____

(add sheets if necessary)

TOTAL PROJECT COSTS \$ Surplus Available

Date: 6/24/10

Claimant: Fresno County Rural Transit Agency

**SUPPLEMENTAL INFORMATION REQUIRED OF TRANSIT CLAIMANTS
(CCR 6632)**

Attached to the claim are submitted the following documents:

- (√) Budget (or proposed budget) for the (2010/2011) year
- (√) Statement for prior year revenues and expenditures (projections acceptable)
- (√) California Highway Patrol Certification pursuant to PUC 99251 (No claim may be approved unless accompanied by this certification). Date on this certification must be within 13 months of the proposed claim approval date.
- (√) Transit Efficiency Calculation - PUC 99314.6

TRANSIT OPERATOR COMPLIANCE CERTIFICATE

CHP 339 (Rev. 9-09) OPI 062

TRANSIT OPERATOR NAME

Fresno County Rural Transit Authority

ADDRESS

2035 Tulare Street

TELEPHONE NUMBER

(559) 233-4148

CITY

Fresno

ZIP CODE

93721

COUNTY

Fresno

This is to certify that the above named transit operator was inspected on this date and found to be in compliance with California Vehicle Code Section 1808.1, regarding participation in the Department of Motor Vehicles Pull Notice Program, and with Section 12804.6, regarding transit bus operator certificates.

ISSUED BY

Twice Farley

I.D. NUMBER

A9826

DATE

06/09/2010

Destroy Previous Editions

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BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2010-03

In the Matter of:)	RESOLUTION ADOPTING THE
The Consolidated)	CTSA'S OPERATION PROGRAM
Transportation)	AND BUDGET OF METROPOLITAN
Service Agency for)	FRESNO AND RURAL FRESNO
<u>Rural Fresno County)</u>	COUNTY 2010-2011

WHEREAS, the Council of Fresno Governments (COFCG) has separately co-designated the Fresno County Economic Opportunities Commission (FCEOC) as both the Urban -- with Fresno Area Express, and the Rural -- with the Fresno County Rural Transit Agency as Consolidated Transportation Service Agencies; and

WHEREAS, the FCEOC has prepared, under contract to the COFCG, the 2010-2011 "Operations Program and Budget for the Fresno CTSA and the Rural CTSA"; and

WHEREAS, the document has been prepared in cooperation with Fresno Area Express, the Fresno County Economic Opportunities Commission, and the FCRTA; and

WHEREAS, the document has been prepared in conjunction with the annual performance evaluation process, the Short Range Transit Plans and Public Transit Budgets; and

WHEREAS, said document has been reviewed during the past forty-five (45) days; and

WHEREAS, the COFCG has adopted the document as transit policy at its Board meeting of June 24, 2010; and

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency's Board of Directors does hereby adopt the Rural Section of the "Operation Program and Budget for the Fresno CTSA, Clovis CTSA, and Rural CTSA, 2010-2011" (attachment), as the basis for it's continued responsibility as the co-designated CTSA for Rural Fresno County.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24th day of June 2010.

(Resolution 2010-03, Continued)

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: _____
Trinidad Rodriguez, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 24th day of June, 2010.

Signed: _____
Jeffrey D. Webster, General Manager

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2010-04

In the Matter of:)
TRANSPORTATION)
DEVELOPMENT ACT OF)
1971, AS AMENDED)

RESOLUTION ADOPTING A RURAL
CTSA LOCAL TRANSPORTATION FUND
CLAIM FOR 2010-11

WHEREAS, the Council of Fresno County Governments (COFCG) has separately co-designated the Fresno County Economic Opportunities Commission (FCEOC) as both the Urban -- with Fresno Area Express (FAX), and the Rural -- with the Fresno County Rural Transit Agency (FCRTA) as the Consolidated Transportation Service Agencies (CTSA; and

WHEREAS, the FCRTA's Board of Directors has adopted the "Operations Program and Budget for the Rural CTSA 2010-2011 (FCRTA Resolution 2010-03), as the basis for it's continued responsibility as the co-designated CTSA for Rural Fresno County; and

WHEREAS, the Fresno County Rural Transit Agency is the specified claimant for the Rural Fresno County Consolidated Transportation Services Agency as provided for in the COFCG's adopted "Coordinated Human Service Transportation Plan - 2008", and

WHEREAS, the total amount of Local Transportation Funds to be claimed in support of this year's Rural CTSA Budget is equal to \$359,654.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency hereby approves the attached claim as presented.

BE IT FURTHER RESOLVED, that the 2010-2011 Rural CTSA Local Transportation Fund Claim shall be submitted by the Fresno County Rural Transit Agency to the Council of Fresno County Governments for review, processing, and payment.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24th day of June, 2010.

(Resolution 2010-04, Continued)

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: _____
Trinidad Rodriguez, Chairman

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a meeting thereof held on the 24th day of June, 2010.

Signed: _____
Jeffrey D. Webster, General Manager



FRESNO COUNTY RURAL TRANSIT AGENCY
2035 2100 Tulare Street, Suite 619 Fresno, CA 93721
Phone: 559 - 233 - 6789 Fax: 559 - 233 - 9645
Webpage: www.ruraltransit.org Email: jwebster@ruraltransit.org

May 14, 2010

MEMORANDUM

TO: FCRTA Board of Directors;
COFCG / FCRTA Policy Advisory Committee;
COFCG Transportation Technical Committee; and
The General Public.

FROM:  Jeffrey D. Webster, General Manager

SUBJECT: Approve 2010-2011 Federal Transit Administration Section 5311 Grant Application, Resolution 2010-05.

ACTION ITEM

Staff is preparing the 2010-2011 Federal Transit Administration (FTA) Section 5311 Capital and Operating Assistance Grant Application for submittal to COFCG and Caltrans.

Our 2010-2011 FCRTA Budget is scheduled for adoption on June 24, 2010. It expressly reflected the Fresno County Regional Apportionment to be \$1,098,640. This amount is formally reflected in the Fresno COG's updated draft of the 2010 Federal Transportation Improvement Program (FTIP) that is scheduled for adoption on July 29, 2010.

Federal Regulations require a separate authorization Resolution to proceed with the actual Application submittals. Resolution 2010-05 is available for Board action, following an opportunity for public comment.

RECOMMENDATION

The General Manager recommends approval of the Application by adopting Resolution 2010-05.

Attachment

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION 2010-05

In the Matter of)	RESOLUTION SUPPORTING
Federal Transit)	CLAIM AND SUBSEQUENT ACTIONS
<u>Administration Grant)</u>	TO RECEIVE FY 2010-2011
	FTA SECTION 5311 FUNDS

WHEREAS, Title 21 of the California Administrative Code, Section 1666 requires that the Council of Fresno County Governments (COFCG), as the Regional Transportation Planning Agency (RTPA) for Fresno County plan and program projects of local significance for which funds are requested by applicants of the Federal Transit Administration (FTA) Section 5311 program and submit such programs of projects to the State of California, Department of Transportation, (Caltrans); and

WHEREAS, the Fresno County Rural Transit Agency (FCRTA) is an eligible applicant for such funds; and

WHEREAS, FCRTA has participated in the on-going rural public transportation process with the COFCG; and

WHEREAS, the FCRTA does approve the contents and intent of an "operating assistance" application for Section 5311 funds for 2010-2011, for submittal to the COFCG for their action; and

WHEREAS, the COFCG, at its June 24, 2010 Meeting acted to include FCRTA's 2010-11 Federal Transit Administration (FTA) Operating Grant Application in its 2010-11 Federal Transportation Improvement Program (FTIP) including reference to the Caltrans "Program of Projects" (POP) as "Appendix-E"; and

WHEREAS, the COFCG shall transmit Certification and Assurance of the recommended Application directly to the Caltrans District 06 Office by their stipulated deadline; and

WHEREAS, the Application Process requires that the FCRTA Board of Directors affirm by Resolution its policy (as contained in the Agency's official and legal Joint Powers Agreement) to seek, support, and enter into grant agreements or contracts for and in behalf of its Member Agencies, and enter into the necessary FTA Section 5311 Assurances to be the recipient of said funds for the

purpose expressed in its submitted Grant Application; and

WHEREAS, the FCRTA Board of Directors does hereby authorize its General Manager to execute any and all said Agreements and Contracts pertaining to the aforementioned Grant

Page 2 of Resolution 2010-05

program.

NOW THEREFORE, BE IT RESOLVED, that the FCRTA does affirm its intent to be the sole (thus not requiring each Member Agency's policy board to act individually in the matter) recipient and contracting authority for its 2010-2011 FTA Section 5311 funds.

THE FOREGOING RESOLUTION was passed and adopted by the Fresno County Rural Transit Agency this 24th day of June, 2010.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed: _____
Trinidad Rodriguez, Chairman

ATTEST:

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a regular meeting thereof held on the 24th day of June, 2010.

Signed: _____
Jeffrey D. Webster, General Manager

BEFORE THE
FRESNO COUNTY RURAL TRANSIT AGENCY
RESOLUTION NO. 2010-06

In the Matter of:)
)
MEASURE "C")
TRANSPORTATION)
PLANNING CLAIM)

RESOLUTION OF APPROVAL
MEASURE "C" FUNDING CLAIM
FOR THE FRESNO COUNTY
RURAL TRANSIT AGENCY, 2010-11

WHEREAS, The Fresno County Transportation Authority (Authority) is the administrator of Retail Transactions and Use Tax (1/2 cent) Funds collected pursuant to the Fresno County Transportation Improvement Act as provided by Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Public Utilities Code Sections 14200, et seq, and

WHEREAS, The Fresno County Rural Transit Agency ("claimant") is an eligible claimant of funds for local transportation program pursuant to California Public Utilities Code Section 142257, and

WHEREAS, The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2010-11's estimated revenue setting 3.99% of \$48,685,425 for the Regional Public Transit Program, Public Transit Agencies - FCRTA sub program funds available to claimant, and

WHEREAS, the Regional Public Transit Program, Public Transit Agencies - FCRTA are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257, and

WHEREAS, claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Regional Public Transit Program, Public Transit Agencies - FCRTA sub program funds so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's general fund, and

WHEREAS, claimant shall account for the Regional Public Transit Program, Public Transit Agencies - FCRTA sub program funds received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles, and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

WHEREAS, claimant shall complete the reporting requirements no later than October 8, 2010 for the FCRTA's Measure "C" Programs.

NOW, THEREFORE, BE IT RESOLVED, that the Fresno County Rural Transit Agency hereby adopts the Regional Public Transit Program, Public Transit Agencies - FCRTA sub program funds Claim and authorizes the General Manager to sign the Certification and Claim Form.

THE FOREGOING RESOLUTION was passed and adopted by the Council of Fresno County Governments this 24th day of June, 2010.

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

I hereby certify that the foregoing is a true copy of a resolution of the Fresno County Rural Transit Agency duly adopted at a regular meeting thereof held on the 24th day of June, 2010.

Signed: _____
Trinidad M. Rodriguez, Chairman

Signed: _____
Jeffrey D. Webster, FCRTA General Manager

**MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES
CERTIFICATION AND CLAIM FOR FY2010-11**

TO: Fresno County Transportation Authority

FROM: Fresno County Rural Transit Agency (FCRTA)

Local Agency Name

Address: 2035 Tulare Street, Suite 201 **City:** Fresno **Zip Code:** 93721

Contact: Jeff Webster, General Manager **Telephone:** (559) 233-6789

FAX: (559) 233-9645 **Email Address:** jwebster_ruraltransit@fresnocog.org

1. Applicable Funding Program: (Check One)

Regional Public Transit Program

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☒ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

Local Transportation Program

- ☐ Street Maintenance
- ☐ ADA Compliance
- ☐ Flexible Funding
- ☐ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☐ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

Alternative Transportation Program

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- ☐ Fresno COG

2. The Fresno County Rural Transit Agency -FCRTA Transit Agency ("claimant") is an eligible claimant of funds for

Local Agency Name

Regional Public Transit Program pursuant to California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2010-2011 setting 3.99% of \$48,685,425 (or \$1,942,549) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps 5 and 6 of the Local Agency Handbooks – Local Agency Pass-Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

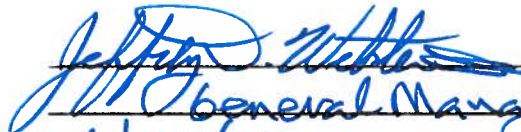
- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles, and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures.

Authorized Signature:

Title:

Date:


General Manager
6/24/10

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board

Date: _____

Chairperson: _____