



FRESNO COUNTY RURAL TRANSIT AGENCY
2100 Tulare Street, Suite 619 Fresno, CA 93721
Phone: 559 - 233 - 6789 Fax: 559 - 233 - 9645
Webpage: www.ruraltransit.org Email: jwebster@ruraltransit.org

FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

AGENDA

DATE: Thursday, May 27, 2010
TIME: Following the 5:00pm Council of Fresno County Governments (COFCG) Meeting
PLACE: COFCG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726
*(Corner of Tulare and Van Ness Ave. - above "Club One"
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)*

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call Fresno COG (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA is unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

ROLL CALL

I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

ACTION ITEMS

- II. Approve "Executive Minutes of April 30, 2009" (Attachment).
- III. FCRTA Board of Directors Possible Reconsideration of its Policy to Meet Monthly, Even When There are No Item of Business for the Agenda (Attachment).

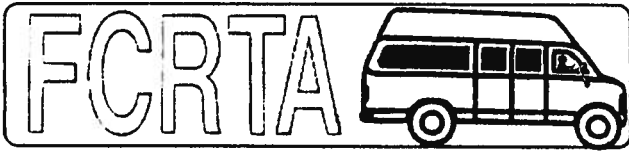
REVIEW AND COMMENT ITEMS

- IV. The Initial 45 day Review (April 27, 2010) Draft Fresno County Rural Transit Agency's 2010-11 Budget, Attached (Yellow Cover).
- V. The Updated Review (May 14, 2010) Draft Fresno County Rural Transit Agency's 2010-11 Budget, Attached (Green Cover)

- VI. Urban and Rural Consolidated Transportation Services Agency (CTSA)'s Draft Operations Program and Budget, 2010-11 (Provided in the Fresno COG Agenda Package, Buff Cover).

INFORMATIONAL ITEMS

- VII. The FCRTA General Manager has Completed his Three (3) Years of Service on the Federal Transit Administration's (FTA) "National Rural Transit Assistance Program (NRTAP) Review Board" in Washington DC., as One of Four Other "Rural Transit Operators" across the Country. (Ron Hughes, of Kings County, was Selected as the One of the Next Representatives).
- VIII. The FCRTA General Manager has Completed his Two (2) Years of Service on the Transportation Cooperative Research Program's (TCRP) Project B-31A Panel to Direct their Consultant in Preparing a "Guidebook for Rural Demand-Responsive Transportation: Measuring, Assessing, and Improving Performance, for the Transportation Research Board (TRB) of the National Academies, as Sponsored by the Federal Transit Administration (FTA). FCRTA Data was Utilized in the Report. (Caltrans has Contracted with the Consultant to Conduct a Webinar to Review the Report with all the Other 120 Rural Operators in California.)



FRESNO COUNTY RURAL TRANSIT AGENCY
2100 Tulare Street, Suite 619 Fresno, CA 93721
Phone: 559 - 233 - 6789 Fax: 559 - 233 - 9645
Webpage: www.ruraltransit.org Email: jwebster@ruraltransit.org

FRESNO COUNTY RURAL TRANSIT AGENCY

EXECUTIVE MINUTES

Date: Thursday, April 29, 2010
Time: Following the 7:00 pm Fresno COG Meeting
Place: Sequoia Conference Room
2035 Tulare Street, Suite 201, Fresno, CA 93721

Members Present: Mayor Trinidad M. Rodriguez, City of Kerman, Chair
Mayor Dennis Lujan, City of Selma, Vice Chair
Councilmember Rico Aguayo, City of Fowler
Mayor Ramon Dominguez, City of Huron
Mayor Bruce Blayney, City of Kingsburg
Mayor Robert Silva, City of Mendota
Mayor Victor Lopez, City of Orange Cove
Mayor Armando Lopez, City of Parlier
Mayor Amarpreet Dhaliwal, City of San Joaquin
Supervisor Judy Case, County of Fresno

Jeffrey D. Webster, General Manager
Janelle Kelley, Legal Counsel
Marla Day, Fresno COG

ROLL CALL

There were fifteen (15) votes from ten (10) members present; representing a quorum and business was in order.

The meeting was called to order by Mayor Trinidad M. Rodriguez, Chair.

- I. **Public Presentations** – This portion of the meeting was reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on the Agenda.

There were no public presentations.

Supervisor Case (Fresno County) stated that the Agenda should read "Approve Executive Minutes of March 25, 2010" instead of February 25, 2010. Staff noted the error for correction purposes.

ACTION ITEMS

- II. **Approve Executive Minutes of March 25, 2010**

Following an expressed opportunity for public comment, a motion was made by Mayor Lopez (Orange Cove) and seconded by Mayor Lopez (Parlier) to approve the March 25, 2010 minutes as written. A vote was called for and the motion carried.

REVIEW AND CONSENT

- III. **None**

INFORMATION

IV. None

Supervisor Case (Fresno County) pointed out that this was the second meeting in a row where there was actually no business to discuss and asked if there is a requirement to have a monthly meeting if there are no items to review. (Mr. Webster, General Manager had a brief conversation with Supervisor Case following the Meeting. He indicated that the other Board Members preferred to have their monthly Meeting, whenever the Council of Fresno County Governments has their Meetings, because they receive a previously budgeted meeting attendance stipend. Other Board member also told Mr Webster that they felt that it was the basis for insuring that a quorum is in attendance. They recalled that the practice was to specifically address a previous Triennial Performance Audit Recommendation, noting repeated difficulties in securing a quorum of members to conduct regular meetings of both the Fresno COG and the FCRTA. Staff will place the matter on the next regular Meeting Agenda for further Board consideration and direction.

ADJOURN

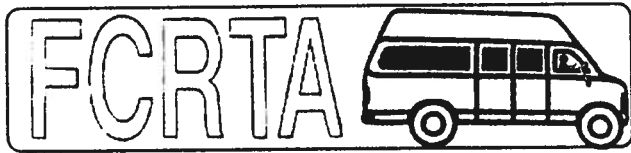
There being no further business, the meeting was adjourned.

Respectfully submitted,



JEFFREY D. WEBSTER, General Manager
Fresno County Rural Transit Agency

JDW/md



FRESNO COUNTY RURAL TRANSIT AGENCY
2100 Tulare Street, Suite 619 Fresno, CA 93721
Phone: 559 - 233 - 6789 Fax: 559 - 233 - 9645
Webpage: www.ruraltransit.org Email: jwebster@ruraltransit.org

April 30, 2010

MEMORANDUM

TO: The FCRTA Board of Directors; and
The General Public.

FROM:  Jeffrey D. Webster, General Manager

SUBJECT: FCRTA Board of Directors Possible Reconsideration of its Policy to Meet Monthly, Even When There are No Items of Business for the Agenda.

ACTION ITEM

During the FCRTA's previous Board Meeting on April 29, 2010, Supervisor Case pointed out that it was the second Meeting in a row where there was actually no business to discuss and asked if there is a requirement to have a monthly meeting, if there are no items to review.

I had a brief conversation with Supervisor Case following the Meeting. I indicated that the other Board Members preferred to have their monthly Meeting, whenever the Council of Fresno County Governments has their Meetings, because they receive a previously budgeted meeting attendance stipend.

Other Board member also told me that they felt that the stipend was the basis for insuring that a quorum is in attendance. They recalled that the practice was to specifically address a previous Triennial Performance Audit Recommendation, noting repeated difficulties in securing a quorum of members to conduct regular meetings of both the Fresno COG and the FCRTA.

I agreed to place the matter on the next regular Meeting Agenda for further Board consideration and direction.

I have reviewed the Agency's "Joint Powers Agreement" and should note that it stipulates in "Article 4 - C: Board Organization" the following statement: *"The Board shall adopt rules of procedure and shall establish a time and place for regular Board meetings, provided, however, that regular meetings shall be scheduled not less than once a month."*

I should also point out that both the Fresno COG and FCRTA Boards have traditionally decided not to schedule their Meetings in August or December, unless there is an item of extreme importance and is deemed time sensitive.

I should also note that the Federal (including the Federal Transit Administration) and State (including the California Department of Transportation) consider that following the Board action on: Budgets; Plans; Grant Applications; Public Hearings; and Contract Awards, that the public has a thirty (30) period to protest the action. They consider the Policy Board's schedule action of the previous Meetings Minutes, to be open to public comment, until the Board has formally approved them. Both our independent Fiscal and Triennial Performance Auditors carefully review a copy of each months Agenda's and subsequent Executive Minutes, to ensure everything was in order.

The matter is your to discuss, with consideration of public comment prior to any Board Action.

RECOMMENDATION

The General Manager will implement the Board's collective decision in this matter.