



FRESNO COUNTY RURAL TRANSIT AGENCY
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FRESNO COUNTY RURAL TRANSIT AGENCY (FCRTA)

AGENDA

DATE: Thursday, September 27, 2007
TIME: Following the 7:00pm Council of Fresno County Governments (COFCG) Meeting
PLACE: COFCG / FCRTA Offices
Sequoia Conference Room
2035 Tulare Street, Suite 201
Fresno, CA 93726
(Corner of Tulare and Van Ness Ave. - above "Club One"
Park in Underground Garage - Entrance off Tulare & Van Ness Ave.
Exit Elevator on Tulare St., Turn Left, Enter Lobby Door,
Up Elevator to Second Floor, Left to Sequoia Conference Room)

Americans with Disabilities Act (ADA) Accommodation

The Fresno COG / FCRTA offices and restrooms are ADA accessible. Individuals with disabilities may call Fresno COG (559-233-4148) / FCRTA (559-233-6789) at least 3 days in advance, to request auxiliary aids and/or translation services necessary to participate in the public meeting / public hearing. If Fresno COG / FCRTA is unable to accommodate an auxiliary aid or translation request for a public hearing after receiving proper notice, the hearing will be continued on a specified date when accommodations are available.

ROLL CALL

- I. Public Presentations - This portion of the meeting is reserved for persons wishing to address the FCRTA Board on items within its jurisdiction, but not on this Agenda.

NOTE: The public may also comment on any Agenda item, as they are presented, prior to action by the FCRTA Board.

ACTION ITEMS

- II. Recognition of the Fresno County Rural Transit Agency's Formation as a Joint Powers Agency on September 27, 1979, Twenty-Eight (28) Years Ago Today!
- III. Approve "Executive Minutes of July 19, 2007" (Attachment).
- IV. Acceptance of Public Transportation Regional Agency Formation Study (Document in Fresno COG Package).

REVIEW AND COMMENT ITEMS

- V. None.

INFORMATIONAL ITEMS

- VI. Progress Report on August 2007 Unmet Transit Needs Survey for the Unincorporated Communities of Dunlap, Miramonte, Pinehurst, and Squaw Valley (Attachment).



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FRESNO COUNTY RURAL TRANSIT AGENCY

EXECUTIVE MINUTES

Date: Thursday, July 19, 2007
Time: Following the 7:00pm Council of Fresno County Governments Meeting
Place: Sequoia Conference Room
2035 Tulare Street, Suite 201, Fresno, CA 93721

Members Present: Mayor Trinidad M. Rodriguez, City of Kerman, Chairman
Mayor Pro Tem Dennis Lujan, City of Selma, Vice Chairman
Mayor Craig Knight, City of Firebaugh
Councilmember Rico Aguayo, City of Fowler
Mayor Ramon Dominguez, City of Huron
Mayor Leland Bergstrom, City of Kingsburg
Mayor Robert Silva, City of Mendota
Mayor Armando Lopez, City of Parlier
Mayor Amarpreet Dhaliwal, City of San Joaquin

Jeffrey D. Webster, General Manager
Kevin Briggs, Legal Counsel
Marla Day, COG

ROLL CALL

There were nine (9) votes from nine (9) members present; representing a quorum and business was in order.

- I. **Public Presentations – This portion of the meeting was reserved for persons wishing to address the FCRTA Board on items within its jurisdiction but not on the Agenda.**

There were no presentations.

ACTION ITEMS

- II. **Approve Executive Minutes of June 28, 2007**

Following an expressed opportunity for public comment, a motion was made by Councilmember Aguayo (Fowler) and seconded by Mayor Knight (Firebaugh) to approve the minutes of June 28, 2007 as written. A vote was called for and the motion carried.

- III. **PUBLIC HEARING: FCRTA's 2006-07 Federal Transit Administration Section 5311 Capital Assistance Grant.**

Jeffrey D. Webster, General Manager, reported that the Fresno County Rural Transit Agency (FCRTA) has submitted its 2006-07 Federal Transit Administration Section 5311 Capital Grant Application to the California Department of Transportation (Caltrans) to

assist in the partial funding towards the purchase of sixty (60) electronic fareboxes; seven (7) twenty-two (22) passenger, wheelchair accessible vans to be powered by compressed natural gas; and five (5) compressed natural gas refueling appliance pumps.

Chairman Rodriguez opened the Public Hearing for public testimony. There being none, he closed the hearing. A motion was made by Councilmember Aguayo (Fowler) and seconded by Mayor Knight (Firebaugh) to again express their approval of the submitted 2006-07 Federal Transit Administration Section 5311 Capital Assistance Grant Application. A vote was called for and the motion carried.

IV. Award Procurement of Four (4) Buses for Mendota Prison Employee Transit Service, Resolution 2007-09

Jeffrey D. Webster, General Manager, handed out a copy of Resolution 2007-09 – Resolution to purchase four (4), thirty-five (35) passenger expansion vehicles. A memorandum to the Board was included in the meeting package.

After an expressed opportunity for public comment, a motion was made by Mayor Silva (Mendota) and seconded by Mayor Dhaliwal (San Joaquin) to approve the purchase by adopting Resolution 2007-09. A vote was called for and the motion carried.

IV. FCRTA's Transit Services in Support of the Fresno County Heat Emergency Contingency Plan.

Mr. Webster gave a brief report on the Fresno County Heat Emergency Contingency Plan. Information was included in the meeting package.

After an expressed opportunity for public comment a motion was made by Councilmember Aguayo (Fowler) and seconded by Mayor Silva (Mendota) to accept the General Manager's recommendation to take the appropriate steps to cooperate with the intent of Fresno County Heat Emergency Contingency Plan. A vote was called for and the motion carried.

V. Acceptance of FCRTA's Triennial Performance Audit

The FCRTA's Triennial Performance audit was included as the buff section in the Triennial Performance Audit report included in the Fresno COG Board package. This information is also available on our website at www.fresnocog.org – Committees and Agendas.

After an expressed opportunity for public comment a motion was made by Councilmember Aguayo (Fowler) and seconded by Mayor Pro Tem Lujan (Selma) to accept the Triennial Performance audit provided by Pacific Mutual Consultants. A vote was called for and the motion carried.

REVIEW AND COMMENT ITEMS

VI. None

INFORMATIONAL ITEMS

VII. None

ADJOURN

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeffrey D. Webster", with a large, stylized flourish extending to the right.

JEFFREY D. WEBSTER, General Manager
Fresno County Rural Transit Agency

JDW/md



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September 19, 2007

MEMORANDUM

TO: FCRTA Policy Board;
COFCG Policy Board;
Fresno County Board of Supervisors - Chairman Bob Waterston;
COFCG / FCRTA Policy Advisory Committee;
COFCG Transportation Technical Committee;
COFCG Social Service Transportation Advisory Council;
The General Public.

FROM: Jeffrey D. Webster, General Manager

SUBJECT: Progress Report on August 2007 Unmet Transit Needs Survey for the Unincorporated Communities of Dunlap, Miramonte, Pinehurst, and Squaw Valley.

INFORMATIONAL SUMMARY

Staff has circulated a Bilingual Survey to determine the possible transit needs of residents living in and around the unincorporated communities of Dunlap, Miramonte, Pinehurst, and Squaw Valley. The Survey was mailed, with return postage, to 2,250 residential postal addresses. We received 181 returned surveys. Staff has completed the tabulation of the raw data. Staff will now begin to analysis the information to determine a recommendation for your review in the coming months.

If you should have further questions at this time, I will address them to the best of my ability.

BACKGROUND

During the previous twenty (20) years we have received occasional informal inquires as to why the South Sierra Foothill Communities didn't have transit service. At no time were the requests reflective of a group of individuals stating that they need transit services or were willing to ride themselves if such a service were provided. Invariably they were asking for service so "*someone else*" could maybe ride, if they indeed needed to go someplace. Such requests simply do not

equate into an *"unmet transit need* that is reasonable to meet".

About four years ago, a "volunteer driver program" that had been coordinated by the local library staff was discontinued after a dozen years of success. The program terminated when the interest by rider, drivers, and volunteer library staff was no longer evident. Previously, local residents would call in advance offering to transport other local residents to their requested destinations. Trips were coordinated accordingly with those expressing a need for rides. We tried to formalize and support the arrangements by offering to reimbursing drivers on a mileage basis (\$.25 per mile) for their trips. We would have required that their personal vehicles be safety inspected annually, properly insured, and that monthly reporting forms be completed, and mailed into our offices for reimbursement. Each rider would have payed \$5.00 towards the cost of the trip. Despite the offer over a ten year period, no one was willing to submit to a governmental process. They felt independent, they were doing it to be neighborly, taking care of their own, and didn't need governmental interference in their personal matters.

The Council of Fresno County Governments (COFCG) is responsible as the Regional Transportation Planning Agency (RTPA) for Fresno County to administer the allocation of Transportation Development Act (TDA) funds to ensure that transit needs, that are reasonable to meet, are indeed met before any remaining difference can be made available to the incorporated City and County jurisdictions for Street and Road purposes. As such the Transit Agencies of Fresno County (the City of Fresno's Fresno Area Express and HandyRide services; the City of Clovis's Stageline and Round-Up services; and the Fresno County Rural Transit Agency's Auberry Transit, Coalinga Transit, Del Rey Transit, Firebaugh Transit, Fowler Transit, Huron Transit, Kerman Transit, Kingsburg Transit, Laton Transit, Mendota Transit, Orange Cove Transit, Parlier Transit, Reedley Transit, Sanger Transit, San Joaquin Transit, Selma Transit, Southeast Transit, and Westside Transit services) are required to establish minimum performance standards to ensure that they are complying with local, State, and Federal standards. Annually, their actual performance is evaluated against these standards to determine if expectations are being met, otherwise corrective actions are imposed by the COFCG's Social Service Transportation Advisory Council (SSTAC) with the COFCG Policy Boards concurrence. Funding constraints may be proposed to ensure compliance.

In the Spring of 2007, Emil Dupras, Secretary of the Foothill Seniors contacted Supervisor Bob Waterston and myself regarding her observation, that following the successful passage of Measure-C, "what's in it for them?" After they all they pay taxes too! I recounted the history of transit in the area, she was aware of it. She was interested in having transit service from a common locations that people to drive to and park. Board a vehicle that would transport the group to hospitals, and shopping centers in the Fresno-Clovis Metropolitan Area. She felt that sufficient interest could support such a service on a periodic, and than a regular basis. I

explained to her and Supervisor Waterston that we would reflect the consideration in the updated Rural Short Range Transit Plan that was to be adopted in June 2007. Mr. Waterston supported a comprehensive unmet transit needs survey to determine the collective interests of his constituents in the identified foothill communities.

FCRTA staff committed to circulate a Survey during the Summer of the 2007-08 Fiscal Year with the intent to determine if they would be sufficient support to recommend a "South Sierra Transit Demonstration Program" that could be funded by Measure-C funds as a FCRTA service expansion. The draft Survey flyer was prepared and tested. The introduction, explanation, and questions were clear in both English and Spanish, and there were opportunities to select between multiple choice answers and appropriate fill in the blank spaces that could quickly be filled in and returned. The Survey was to seek responses to transit needs of the residents of the four unincorporated communities.

In August 2007, FCRTA staff completed preparation to distribute the final Survey form (the original was 11"x17", attached is an 8-1/2" x 11" reduction for reference purposes). FCRTA Staff worked with the rural Post Office Postmaster to determine the number of Survey mailers necessary to ensure that every resident within, and adjacent to the Community on a rural postal route, would receive a copy. On August 5th and 6th, the FCRTA staff delivered 2,250 copies of the Survey to the rural Postmaster for mailing to all the residents in and around Dunlap, Miramonte, Pinehurst, and Squaw Valley. Expressed in the Survey, was the hope that the self address stamped Survey could be completed and returned by August 24th. Staff continued to receive survey responses through mid-September. We have received 181 responses. This represents an 8.0% return rate. Some experienced evaluators consider this to be an above average response. I had hoped for at least a 25% return, since the Survey could be completed in both English or Spanish within ten minutes or less. The return postage was also included.

The Survey form was in English on one side and Spanish on the other side. The right side of the form explained the specific intent of the Survey. It described possible service within the Communities and to Fresno, days and times of operation, the cost, and specific ridership expectations. On the left side of the form were eleven (11) simple questions:

1. *What is your home address?*
2. *How do you currently travel "to" and "from" your home?*
3. *Do you need transit services?*
4. *How often would you use transit?*
5. *Would you consider riding with someone else for your trips?*
6. *Who at this address would use public transit?*
7. *Are any frail or disabled? Would they require special attention, or*

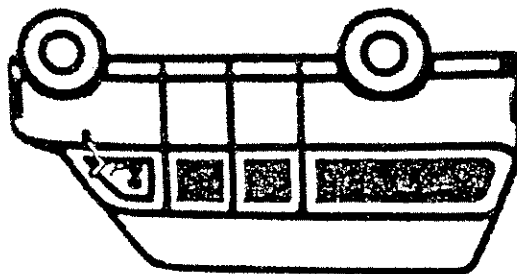
- assistance, in requesting or completing their transit trip?*
8. *Could you get to a community bus stop location on your own? Or would you need to be picked-up at your home?*
 9. *What are your main transportation needs?*
 10. *Please tell us where you need to go, when you need to come back, and how often you need to go there, and how much you would be willing to pay for the round trip?*
 11. *Would you be interested in "carpooling"? Would you be willing to transport others who may wish to ride with you? Or would you like to ride with someone else?*

The text concluded with *"Thank you for taking the time to respond to this Survey. When finished just fold the paper over, tape or staple it, and mail it back to us, the return postage is included. The results will be tabulated to determine if sufficient interest is evident to support a South Sierra Transit Demonstration Project in the future."*

To date I have tabulated the data and will begin to analyze the information to determine a recommendation for your review in the coming months.

Attachments

TRANSIT ? SOUTH SIERRA



Council of Fresno County Governments
Fresno County Rural Transit Agency
2035 Tulare Street, 201
Fresno, CA 93721

Current Resident
Dunlap, CA 93621



Unmet Transit Needs Survey for the South Sierra Unincorporated Communities of Dunlap, Miramonte, Pinehurst, & Squaw Valley August 2007

The Fresno County Rural Transit Agency (FCRTA) is currently assisting the Council of Fresno County Governments (COFCG) in its efforts to determine if there are any "unmet transit needs" that may be reasonable to meet. Annually, the COFCG's Social Service Transportation Advisory Council (SSTAC) attempts to seek comments from the public regarding the existing general public and social services transportation services provided throughout Fresno County.

Over the years we have received requests from individuals who believe that the South Sierra Communities of Dunlap, Miramonte, Pinehurst, and Squaw Valley may be able to support its own transit services. The previous Volunteer Driver Program for local riders, that was coordinated through the Squaw Valley Library, was discontinued.

Some feel that you may need transit service within your Communities. Such service could be available on a Dial-A-Ride basis during a weekday period such as 8:00am to 12:00noon and 1:00pm to 5:00pm. Fares would be \$.75 per one-way trip for the general public and \$.50 for the elderly (60+), disabled, and children (0-18) when with an adult. We would need to average six (6) passengers per service hour. During an eight (8) hour service period we would need to average forty-eight (48) passenger trips per day.

Others feel that you may need transit service from your Community to Fresno. Such service could be done on a twenty-four (24) hour prior reservation basis. The passenger would call a toll free phone number and make a reservation indicating when they needed to be somewhere and when they would be finished to go home again. The dispatcher would coordinate the trip with other riders, to group the passengers. Hopefully an minimum of at least six (6) passenger would be willing to depart and return at approximately the same times. The dispatcher would call each passenger back with the final arrangements for the following day. The discounted fare for all passengers would be \$5.00 per round trip. We would need to average six (6) to ten (10) passenger per trip.

Monthly convenience passes would be available. In-Community - general public, \$30.00 per month; Elderly (60+), Disabled and Children (0-18) with and Adult, \$20.00 per month. To Fresno - all passengers, \$100.00 per month.

Community Service Representatives have requested that we conduct a specific "Unmet Transit Needs" Survey of those residents directly associated with Dunlap, Miramonte, Pinehurst, and Squaw Valley to document your "transit needs". There are eleven (11) questions that we would like you to carefully answer and return to us by August 24, 2007. Just fold the paper over, tape or staple it, and mail it back to us, the return postage is included. If you require a different accommodation in responding to this questionnaire, due to a limiting disability, please ask another person to write your responses for you.

To better access your transit needs, please respond to the following questions:

1. What is your home street address _____
2. How do you currently travel "to" and "from" your home?
☐ personal-family automobile, truck, van; ☐ motorcycle; ☐ bicycle;
☐ walk; ☐ ride with someone else; ☐ no means of transportation;
☐ other, _____
3. Do you need transit services? ☐ no; ☐ yes; ☐ In Foothill
Communities, ☐ to Fresno; ☐ other _____
4. How often would you use transit? ☐ daily; ☐ times a week;
☐ only when needed.
5. Would you consider riding with someone else for your trips?
☐ no; ☐ yes.
6. Who at this address would use public transit?
Number of Males: ☐ , their Ages ☐ , ☐ , ☐ , ☐ ;
Number of Females: ☐ , their Ages ☐ , ☐ , ☐ , ☐ .
7. Are any frail or disabled? ☐ no; ☐ yes. Would they require special
attention, or assistance, in requesting or completing their transit
trip? ☐ no; ☐ yes, ☐ a wheelchair, or other, please explain:

8. Could you get to a community bus stop location on your own?
☐ no; ☐ yes. Or would you need to be picked-up at your home?
☐ no; ☐ yes.
9. What are your main transportation needs?
☐ work; ☐ medical / dental; ☐ shopping / errands; ☐ Community
Center; ☐ Post Office; ☐ social / recreational; ☐ other _____

10. Please tell us where you need to go, when you need to come
back, how often you need to go there, and how much you would
be willing to pay for the round trip. _____

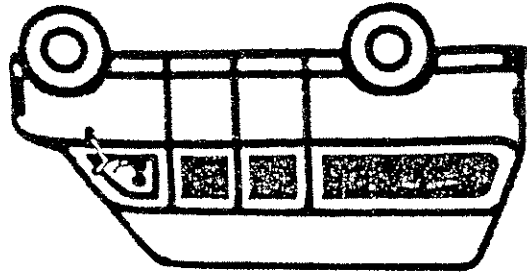
11. Would you be interested in "carpooling"? Would you be willing
to transport others who may wish to ride with you?
Or would you like to ride with someone else? The specific
arrangements can be worked out between participating people.
Vallayrides.com can help by providing you with a "match list" of
others in your area who may want to go to similar locations, at
similar times. ☐ no; ☐ yes, call 559-441-RIDE(7433).

Thank you for taking the time to respond to this Survey.

When you are finished just fold the paper over, tape or staple it, and mail it back to us, the return postage is included.

The results will be tabulated to determine if sufficient interest is evident to support a South Sierra Transit Demonstration Project in the future.

SOUTH SIERRA TRANSIT ?



Council of Fresno County Governments
2035 Tulare Street, 201
Fresno, CA 93721



Current Resident
Dunlap, CA 93621

Las Necesidades Inapropiadas del Transito Inspeccionan para las Comunidades no Incorporada de Dunlap, Miramontes, Pinehurst y Squaw Valley - Agosto 2007

El Condado de Fresno la Agencia Rural de Tránsito ayuda actualmente el Concilio de Gobiernos de Condado de Fresno (COFCG) en sus esfuerzos de determinar si hay "las necesidades inapropiada de tránsito" que podran ser rasonables de encontrar. Anualmente, el Transporte Social de COFCG sirve las tentativas Consultores del Concilio para buscar los comentarios del público con respecto al existire público general y servicios sociales de transporte de servicios proporcionaron a traves de Condado de Fresno.

Sobre los años nosotros hemos recibido los pedidos de individuos que creen que la Comunidades de Dunlap, Miramonte, Pinehurst y Squaw Valley pondran ser capaces de sostener sus propios servicios de transito. El programa previo del Conductor del Voluntario para jinetes locales, eso se coordino por la Biblioteca de Squaw Valley fue discontinuado.

Algunos sienten que usted puede necesitar el servicio de tránsito de su comunidades para Fresno. Tal servicio podria estar disponible en un Esfera una base del Paseo durante un período del día laborable tal como 8:00 de la mañana a 12:00 mediodia y 1:00 de la tarde a las 5:00 de la tarde. Los precios de billete seran \$.75 por de un solo sentido viaje para el publico general y \$.50 para ancianos (60+), incapacitado, y los niños (0-18) cuando acompañado por un adulto. Necesitaríamos promediar seis (6) pasajeros por hora de servicio. Durante ocho (8) horas atiende al periodo que necesitaríamos para promediar cuarenta y ocho (48) viajes de pasajero por día.

Otros sienten que usted puede necesitar el servicio del tránsito de la Comunidad a Fresno. Tal servicio se podria hacer veinticuatro horas la base previa de la reservacion. El pasajero llamar a un peaje liberta el numero de telefon y hace una reservacion que indica cuando ellos necesitaran estar en algún lugar y cuando ellos seran terminados para ir a casa otra vez. El expedidor coordinaria el viaje con otros jinetes, para agrupar a los pasajeros. Optimistamente un minimo de por los menos seis (6) pasajeros estarian dispuestos a partir y volver aproximadamente los mismos tiempos. El expedidor llamaria cada espalda de pasajero con los arreglos finales para el día siguiente. El precio del billete descontado para todos pasajeros seria \$5.00 por viaje de ida y vuelta. Necesitaríamos promediar seis a diez pasajeros por viaje.

Los paso mensuales serían disponibles. En la comunidad público general \$30.00 por mes; ancianos (60+) , incapacitados y niños (as) (0-18) con un Adulto \$20.00 por mes. Para Fresno todos los pasajeros \$100.00 por mes.

Los Representantes del trabajo comunitario han solicitado que realizamos una Inspeccion Inapropiada especifica de Necesidades de Tránsito de esos residentes directamente asociado con Dunlap, Miramonte, Pinehurst, y Squaw Valley para documentar sus necesidades de tránsito. En la espalda de este papel hay once preguntas que queremos que usted conteste con cuidado y mandarlo para el 24 de agosto de 2007. Doble apenas el papel sobre, graba o lo cose con una grapa y envia lo apoya a nosotros, el franqueo del regreso se incluye. Si usted requerir un accommodation diferente a responder a este cuestionario, debido a una incapacidad restricta por favor preguntale a otra persona que escribir sus respuestas por usted.

Para conseguir mejor acceso a sus necesidades de transito, por favor responden a las preguntas siguientes.

1. ¿ Qué es su dirección de la calle de hogar? _____
2. ¿ Cómo viaje actualmente "a" y "de" su hogar?
___ el automovil de la personal, el camión, la camioneta
caminar; ___ motorcycle; ___ la bicicleta; ___ cabalga con otra
persona; ___ ningun medios de transporte: ___ otro _____
3. ¿ Necesita usted los servicios del tránsito? ___ no; ___ si;
___ en comunidades de estribación; ___ en Fresno; ___ otro _____
4. ¿ Con qué frecuencia utilizaría el tránsito? ___ diario; ___ cuanta
veces por semana; ___ no mas cuando es necesario.
5. ¿ Consideraria usted cabalgar con otra persona para sus viajes?
___ no; ___ si.
6. ¿ Quien en esta dirección usara el tránsito gran público?
Cantida de Males ___ su edades _____
Cantida de Hembras ___ sus edades _____
7. ¿ Es frágil or incapaciado(a)? ___ no; ___ si. ¿ Requeriria
atencion especial, o la ayuda para completar su viaje de
tránsito? ___ una silla de ruedas, ___ otro, por favor explique:

8. ¿ Podria llegar usted solo (a) al ubicación de parada de
comunidad? ___ no; ___ si. ¿ O necesitada recogerlo(a) en su
casa? ___ no; ___ si.
9. ¿ Cual es son sus neccsidades importantes de transportation?
___ trabajo; ___ medico / dental; ___ compras / recados;
___ Centro de Social; ___ la Oficina de correo; ___ social /
recreativo; ___ otro: _____
10. ¿ Díganos por favor donde necisita ir, cuando va a regresar,
cuántas veces necesita ir, y cuanto estaria dispuesto(a) a
pagar por el viaje de ida y vuelta? _____
11. ¿ Estaria interesado en carpooling? ¿ Estaria usted dispuesto a
transportar los otros que desean cavaljar con usted? ¿ Los
arreglos especificos se puede trabaja fuera entre personas
participantes? Valleyrides.com puede ayudar
proporcionándole con una lista de otros en su área que puede
querer ir a ubicacions semejantes, en tiempos semejantes.
___ no; ___ si llama a (559) 441-RIDE (7433).

Gracias por tomar el tiempo de responder a esta inspeccion.

Cuando usted termina doble apenas el papel sobre, graba o lo cose con una grapa y envia lo apoya a nosotros, el franqueo del regreso se incluye.

Los resultados se tabularan para determinar si el interes es suficiente para sostener un Proyecto de la Demonstracion del Transito para sostener un Proyecto de la Demonstratracion del Transito en el futuro.

